

Report and Recommendations on Student Fees
University Senate Budget and Finance Committee
April 3, 2007

I. The Charge

S-0414 - Student Fees: Examine all student fees collected for university-wide purposes paid by Rutgers University undergraduates on all three campuses. Research the origins of these fees, the programs and projects that they have funded in the past and any future plans for the use of these funds. Recommend best practices for the appropriate use of this fee money in light of these findings. In addition, recommend ways in which university-wide student fee information can be made more widely available to all Rutgers University students. Respond to Senate Executive Committee by April 2, 2007.

II. Summary

The Senate Budget and Finance Committee was charged with examining and reporting on the University's student fees, and to recommend appropriate practices regarding usage and increased student fee information dissemination to the students of Rutgers University.

The committee opted to base its report on the data and the proposed models of the Student Fee Consolidation Task Force. Having evaluated the process proposed by the Student Fee Consolidation Task Force, herein referred to as the "Task Force."

III. Report

A. Current Fee Descriptions

Currently, student fees are listed items on term bills as "College Fee." These fees were previously set by school or college affiliation. As such, both graduate and undergraduate students enrolled among the various units, i.e. Livingston College, the School of Engineering, Rutgers College, etc., paid varying student fees as set by their school of enrollment. Additional items, such as the Computer Fee, were also charged to students as a separate fee on their term bills. The various student fees descriptions, as reported from the Office of the University Controller, is attached to this report as Appendix A. The description of the fees describes the usage of the fee.

B. Student Fee Consolidation Task Force

In light of the reorganization of the New Brunswick campus academic units, the varying fees paid by the students of the various colleges in New Brunswick had to be Consolidated into one fee. In addition, it was noted that even if the monies collected by the fees could be kept at level funding, it perhaps would be better to re-design the categories for student fees in order to create a more uniform and transparent system for Rutgers Camden, New Brunswick/Piscataway, and Newark.

To prevent an unnecessary overlap of work, the committee opted to evaluate any models or options and considerations presented by this Task Force.

A task force to consolidate the student fees, chaired by Associate Vice-President for Student Affairs Brian Rose, was formed and was comprised of student representatives from the three campuses, a University Senate representative, administrators, and staff members from all three Rutgers campuses.

This Task Force was charged with creating recommendations on the following:

The charge to the Student Fee Consolidation Task Force was to make recommendations concerning the following (As stated in the Task Force's report):

1. a simplified student fee structure that consolidates all similar fees into common student fee categories (e.g. Athletic Fees, Student Activities Fees, and Health Services Fees);
2. a definition for each student fee category in enough detail that what expenditures are properly charged to each category is clear and transparent;
3. the allocation of current student fees, by campus (New Brunswick, Newark, Camden) into the proposed new categories of student fees;
4. a base amount for each student fee category, by campus, following a consolidation of the current fees.

The Task Force submitted its recommendations to the Vice-President for Student Affairs and the Vice President for Budgeting. Their final recommendations are attached to this report as Appendix C.

Pending the full report of the TUE Budget Work Group's recommendations, the Budget and Finance committee, the committee cannot at this time render a report or recommendation regarding how part-time student will be charged under the revised structure. Furthermore, pending the reports of other groups reported by the Task Force to be investigating other areas of student fees, the Budget and Finance committee will not make any evaluatory recommendations regarding their work.

C. Alternate Models Discussed by the Student Fee Consolidation Task Force

During the Task Force's deliberation's during its two meetings in Fall 2006, the Task Force deliberated on choosing one of three potential models. These models were presented varying degrees of fee consolidation. The three models were a Full Consolidation model (1), a Consolidation by Organization model (2) and a Modest Consolidation model (3).

The first draft of the Task Force's report, detailing all 3 models' specifications, common elements and differences, can be found in the first draft of the Task Force's report, attached as Appendix B.

Ultimately, the Task Force choose to adopt model 2. In addition, it also recommended as part of this model a weighted average system for New Brunswick in order to preserve current services.

IV. Recommendations

A. Recommendation Regarding Student Input

The Student Fees Consolidation Task Force recommended in its report that student input for New Brunswick students be sought. As of the writing of this report, Vice President of Student Affairs Gregory Blimling has arranged for the formation of a Student Fees Advisory Committee, comprised of student government representatives, to meet in late March 2007.

However, the report only gave specific recommendations as to seeking student input for Rutgers New Brunswick/Piscataway, and only noted a potential for such input in Camden.

Recommendation 1: As supported by the Student Fees Consolidation Task Force, student input regarding the fees structure should be regarded as “critical” to the process of fee setting. The Senate recommends that this notion should be extended beyond what the Task Force had specifically recommended for New Brunswick to include graduate students and undergraduate students on Camden, New Brunswick/Piscataway, and Newark campuses, particularly through soliciting the opinions of local student governments.

Student fees are levied from the students for the purpose of providing services for the students. Therefore, it is illogical to overlook the concerns of these students when it comes to evaluating the extent of student fees. With each department having to submit a budget to its respective Vice President or Provost, having this student input allows that Vice President or Provost additional information as to the proposed fees’ appropriateness.

In addition, involving the student governments in the fee setting process creates an opportunity for students to understand the reasoning for setting fees at certain levels, and allows the student governments the information necessary to conduct outreach to students regarding student fees. Therefore, increased student involvement in the process may help to increase the transparency of the fee setting process as well as the fees.

B. Approval of the Student Fees Consolidation Task Force’s Report

Recommendation 2: The Senate commends the work of the Task Force in developing a model for student fees, and recommends that the University adopt this proposed model for student fees.

Of the three models presented, the Full Consolidation model presented condensed the fee structure too much, to the point where transparency in fee information would be significantly hindered. It can be assumed that such categorization will allow high levels of internal funds shifting. At this point, the accountability of the various budgets funded via student fees is at risk of being compromised.

The Modest Consolidation model essentially keeps the current system, albeit in slightly reduced form. However, it is probably best for the current fees to be categorized in a manner different than what currently exists, which is a difficult to comprehend chart spanning two pages. In addition, this model provides the least flexibility in terms of fee usage.

Furthermore, the Consolidation by Organization Model also provides for a system compatible with the notion of All Funds budgeting (A separate charge regarding All Funds Budgeting has

been issued to the Senate Budget and Finance Committee), and for a better system of fund management as opposed to the current system. However, such a system should still be subject to scrutiny and proper oversight.

Given the three models presented, the Budget and Finance committee agrees with the Task Force's assessment.

C. Fee Usage

Also of concern is the notation within the Task Force's report regarding the usage of the "Olympic" sports fees, in that prior usage of the fee has been inconsistent with its description.

It is of concern that the University had been using fees in a manner which was inconsistent with its usage. To rewrite the fees, as had been recommended by the Task Force does not retroactively justify the actions taken. Any usage of students fees in a manner inconsistent with the explicit description of the fee is inappropriate, damaging and should be avoided.

Recommendation 3: The Senate recommends that all usage of student fees should explicitly conform to their descriptions as stated at the time of fee collection.

It should be noted that the Task Force's report states that "there will be reserves / carryover in various accounts funded through student fees." It is understood that while the Task Force declined answering this problem, citing that it may be beyond the scope of the committee, another group is considering the residual fees. Where and when possible, Recommendation 2 above should be applied to these residual fees. For any monies that do not fit into this condition, further examination is necessary before a conclusion can be reached.

D. Recommendations Regarding Dissemination of Information to Students

i. Electronic Placement of Fee Descriptions

One of the major charges presented to the Task Force was the issue of transparency for the student fees. The Budget and Finance Committee, as pursuant to its charge, offers the following recommendations as supplements to the Task Force's recommendations.

Recommendation 4: The Senate recommends that the fees descriptions should be placed electronically in an easily accessible location, and this location should be noted on the term bill.

Recommendation 5: The Senate recommends that the complete breakdown of the fee components for each category should be discussed in an easily understandable manner.

Currently, a review of the current term bill shows no indication of where a student may seek information other than to call the Student Accounting Information Center. Having the description of the fees, or the breakdown of any student fees electronically placed allows for easier access by any students with questions. In addition, this information presented will not help the issue of transparency unless it is presented in manner easily understandable to students and/or their parents.

ii. Refundable fees

It should be noted that on current term bills, special waivable/refundable fees exist as per Senate guidelines on Student fees levied via student referendum conducted every three years. Specifically, the current fees collected in this manner are the Targum and the NJPIRG fees. As the Task Force notes that these special fees are under the purview of the University, the Budget and Finance committee proposes the following:

Recommendation 6: The University should continue to list any waivable or refundable items as a separate item on the term bill. The bill should continue to explicitly state that if any fees are waivable and should provide a line item under the “Adjustments” section of the term bill for all such items. In addition, refundable items on the term bill should be noted as such and information regarding how to obtain such refunds should be noted on the term bill.

The term “waivable/refundable” implies that the student has a choice in paying that specific fee. However, it cannot be stated that the choice exists if the student does not have adequate knowledge regarding the fee. Therefore, placing the items on the term bill as recommended allows for a higher degree of transparency and for the student to understand their right to waive any such fees.

The current term bill specifically states the NJPIRG fee as waivable, and informs the student of the right to waive that fee. However, it does not mention to the student that the Targum fee is refundable, nor does it provide any information as to whom to contact about this fee. The committee feels that it is important that students know of the existence of any fees in the category mentioned above, and pertinent information related to such fees.

APPENDIX A:

RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY
OFFICE OF THE UNIVERSITY CONTROLLER
Student Accounting Services

Fees

The fees listed here are general University fees charged to students.

Admissions Application Fee - (initiated prior to 1975) (collected \$ 2,568,420.42 for the year ending June 30, 2006)

This is a one-time, non-refundable fee to process a student's application to the University. The fee is \$50.00 for up to three colleges to which application is made.

Under the Tuition Waiver Program, a student may be eligible for a reduced fee if they have a financial hardship. Unemployment identifies these students. The fee is reduced to \$20.00.

Admissions Deposit - (initiated in 1991) (collected \$ 2,748,350.43 for the year ending June 30, 2006)

When the student responds that they accept admission to a college within the University, the student is required to pay a non-refundable fee of \$ 125.00, in order to hold their enrollment status.

Alumni Working Fund - (initiated in 1972) (collected \$ 16,656.00 for the year ending June 30, 2006)

A fee of \$4.00 is charged to students in their second semester of their freshman year. This fund reimburses class secretary printing, postage, meeting, dinners, and various other events. This also offsets the cost of class reunions. The money is turned over to class offices when the class graduates. The following schools charge this fee; Livingston, Mason Gross, Cook, Rutgers, and Engineering.

College Fee (Student Fee) - (initiated prior to 1968)

This fee provides financial support for student activities as listed under the components of the college fee. The college fees charged per semester to students for 2005-2006 are as follows:

<u>College</u>	<u>Code</u>	<u>Full Time</u>	<u>Part Time</u>	<u>Full Time</u>	<u>Part Time</u>
		<u>Per Year</u>	<u>Per Year</u>	<u>Per Semester</u>	<u>Per Semester</u>
Cook College	11NB	1559.00	328.50	779.50	164.25
Douglass College	06NB	1522.00	337.00	761.00	168.50
Livingston College	02NB	1555.50	320.00	777.75	160.00
Rutgers College	12NB	1635.00	305.00	817.50	152.50
Camden (undergraduate)	50CM	1442.00	570.50	721.00	285.25
Business School (undergraduate)	52CM	1519.00	647.50	759.50	323.75
Business School (graduate)	53CM	1318.00	626.50	659.00	313.25
Newark (undergraduate)	21NW	1225.50	330.50	612.75	165.25
Nursing	25NW	1208.50	319.50	604.25	159.75
Graduate School NB & Prof. Schools	16NB	991.00	259.00	495.50	129.50
Graduate School CM	16CM	1207.00	515.50	603.50	257.75
Graduate School NW	26NW	957.50	300.00	478.75	150.00

Graduate School of Management	22NW	770.00	243.00	385.00	121.50
Law – Camden	24CM	1234.00	508.00	617.00	254.00
Law – Newark	23NW	1026.00	350.50	513.00	175.25
Criminal Justice	27NW	913.00	257.50	456.50	128.75
University College - New Brunswick	61NB	1597.50	327.00	798.75	163.50
University College – Camden	64CM	1442.00	523.00	721.00	261.50
University College – Newark	62NW	1212.50	337.00	606.25	168.50

The components of the college (student) fee are made up of the following:

Example for school 12 (Rutgers College) for the fall 2005 semester:

College Fee Component	Full Time Per Year	Part Time Amt. Per Year	Full Time Amt. Per Semester	Part Time Amt. Per Semester
General Fee	100.00	31.00	50.00	15.50
Student Activity Fee – regular	65.00	17.00	32.50	8.50
Student Activity Fee - special	38.00	4.00	19.00	2.00
Student center activities	44.00	0.00	22.00	0.00
Transportation	86.50	43.00	43.25	21.50
Inter-College Athlete	247.00	0.00	123.50	0.00
Club Sports Recreation	34.00	10.00	17.00	5.00
College Life Activities	12.00	0.00	6.00	0.00
Culture & Education	3.00	0.00	1.50	0.00
Health Services	266.00	0.00	133.00	0.00
Career Development & Placement	25.50	12.00	12.75	6.00
Student Recreation Center O. & M.	265.00	90.00	132.50	45.00
Debt Services - Student Center	116.00	29.00	58.00	14.50
Debt Services - Housing & Dining	16.00	0.00	8.00	0.00
Newark Facility Fee	0.00	0.00	0.00	0.00
WRSU	6.00	3.00	3.00	1.50
Student Center Operation	155.00	39.00	77.50	19.50
Recreation Center Operation	156.00	27.00	78.00	13.50

Commuter Fee - (initiated prior to 1988) (collected \$118,932.00 for the year ending June 30, 2006)

Douglas College charges students that do not use University housing a fee of \$44.00. This fee is used to fund facilities for commuters. They include a large lounge used for programs as well as day-to-day informal gatherings, kitchen facilities, and the commuter offices. The Commuter Campus Council plans social events and programs designed specifically for non-resident students.

Computer Fee - (initiated Fall semester of 1993) (collected \$ 9,288,427.50 for the year ending June 30, 2006)

The revenue from this fee is earmarked to advance institutional computing for students. There is a flat fee of \$ 125.00 per semester charged to full-time students. For part-time students, there is a prorated fee based on the credits taken.

Douglas Language and Cultural House - (initiated prior to 1987) (collected \$ 6,180.00 for the year ending June 30, 2006)

The Language and Cultural Houses at Douglass College include African, East Asian, French, German, Italian, Korean, Puerto Rican, Slavic and Spanish houses. House residents are required to take a credit-bearing course in the appropriate language and to participate in the cultural programs of the house. Knowledge of the appropriate language is a requirement for residence in each house, except for the African House, but students interested in living in one of the houses need not be a language major.

Douglas College charges students that reside in these houses a \$60.00 fee. This fee assists in funding the educational and cultural programs planned by house residents with guidance from the house director.

Installment Payment Plan - (implemented prior to 1968) (collected \$ 253,607.30 for the year ending June 30, 2006)

Full time students who are unable to pay their term bill in full may arrange with the local cashier's office to pay their bill if it indicates a net balance due of \$200.00 or more in three installments under the partial payment plan. The students are charged an administrative fee of \$ 25.00 per semester.

International Health (collected \$ 844,065.98 for the year ending June 30, 2006)

All students in F or J immigration status whose visa documents are issued by Rutgers are required to have both the basic and the major medical insurance coverage. All accompanying family members, spouse and children must also be insured. The immigration status for the student is determined by the admissions office. Full-time students have the Basic medical covered by their college fees. They are required to purchase the Major Medical and part-time students have to purchase both the Basic and the Major medical insurance.

Exemptions -

- If a student has a full-time (Sept 1 - June 30) TA/GA appointment and are on the university payroll, then they are covered by the employees medical benefits and are exempt from paying the International Health fees.
- Students maybe exempt from the Health fee if they bring in documentation to prove that they are covered by other health insurance.

Matriculation Continuation - (initiated in 1981) (collected \$7,567.00 for the year ending June 30, 2006)

This is an authorized leave of absence for graduate students that allow them to stay active on registration. The \$7.00 fee is paid instead of the standard college fee. Students pay all other compulsory fees charged by the university.

New Jersey Public Interest Research Group (NJPIRG) - (initiated in 1980) (collected \$ 487,846.50 for the year ending June 30, 2006)

This fee of \$ 9.65 per semester is charged to all full-time undergraduate students, and collected on behalf of the New Jersey Public Interest Research Group. After the fee is collected, the university remits the revenue to the NJPIRG.

Every three years, a vote is taken by student referendum by the colleges to determine if the charge should appear on the term bills. The student has the option to decline this fee every semester by indicating the negative check off box on the term bill form. For the 2006-2004 academic year, students in the following schools are charged NJPIRG: Cook College, Douglass College, Livingston College, Mason Gross, Rutgers College, Engineering, Pharmacy, New Brunswick University College, Graduate School of Education, Graduate School New Brunswick, Graduate School of Social Work, Newark College of Arts and Sciences, Newark School of Business, Newark Law School, Newark Nursing, Newark Graduate School, Graduate School of Criminal Justice, Camden Arts and Sciences, Camden University College, Camden Undergraduate School of Business, Camden Law School, Camden Graduate School, and Camden Graduate School of Social Work.

Orientation - (initiated prior to 1987) (collected \$ 40,685.00 for the year ending June 30, 2006)

In Newark, the freshman students in the following schools are charged a fee for student orientation:

School of Nursing	(25)	\$ 5.00
College of Arts and Science	(21)	\$30.00

Parking - (initiated prior to 1990) (collected \$ 2,205,147.69 for the year ending June 30, 2006)

For students who wish to park on University parking lots, there is a fee charged for the parking permits which is based on campus, student status (resident or commuter) and parking lot.

Research Credit College Fee - (initiated prior to 1990)

The post-doctoral students are charged a \$7.00 Research Credit college fee plus one credit for tuition. They do not pay the standard college fee.

SEVIS Administration Fee - (initiated in Fall semester of 2006)

The revenue from this fee will be used to offset University incurred costs of compliance with the new federally-mandated program known as Student and Exchange Visitor Information System (SEVIS). The SEVIS program requires academic institutions to enter, track and electronically report to the Department of Homeland Security (DHS) numerous data on nonimmigrant students, scholars and their visa dependents who hold F or J nonimmigrant visa sponsorships from the institutions.

The SEVIS fee will be accessed to the following:

- F-1/J1 registered students (except TA's, GA's and fellows) - \$ 100 per semester.
- J-1 professors, researchers, short-term scholars and visiting students - \$ 20 per month.
- F-2 and J-2 dependents of students and scholars – A one time fee of \$ 50 for a spouse and \$ 25 per child paid by the F-1 / J-1 visa holder

Summer Session Student Fee - (initiated prior to 1990) (collected \$1,489,740.00 for the year ending June 30, 2006)

There is a summer session student fee that all students are required to pay whether they are affiliated or not affiliated with the University. The fee allows the student to use the computer facilities, libraries, health services and recreational facilities.

Fee structure summer 2006

Distribution	New Brunswick	Camden	Newark
NB EVPAA	\$11.00		
Camden Provost Office		\$51.00	
Newark Provost Office			\$28.00
Recreation Center 3-80817	\$ 6.00	\$ 0.00	\$ 0.00
Student Center 3-80888	\$ 7.00	\$11.00	\$11.00
CAT 2-02411-8810	\$ 3.00	\$ 0.00	\$ 0.00
RUCS	\$ 9.50	\$ 9.50	\$ 9.50
Student Activities	\$ 0.00	\$ 7.00	\$ 8.00
Mason Gross	\$ 3.00	\$ 0.00	\$ 0.00
TD Support 2-01309	\$ 4.00	\$ 0.00	\$ 0.00
Faculty Lease @PS (acct TBD)	\$20.00	\$ 0.00	\$ 0.00
Language Lab 2-89059	\$ 1.50	\$ 0.00	\$ 0.00
LRC 2-88912	\$ 1.50	\$ 0.00	\$ 0.00
Math Science LC 5-39131	\$ 1.00	\$ 0.00	\$ 0.00
Culture and Education	\$ 0.00	\$ 4.00	\$ 1.00
Club Sports and Recreation	\$ 0.00	\$ 5.00	\$10.00
Health Services	\$36.00	\$16.00	\$36.00
Debt Services	\$ 6.50	\$ 6.50	\$ 6.50
Total Fee	\$110.00	\$110.00	\$110.00

Student Resource Fee - (initiated in 1993) (collected \$ 755,095.75 for the year ending June 30, 2006)

This fee is used for Job placement in addition to the college fee component of the career development and placement fee. The following schools charge the listed amounts per term:

School Name	Code	Full time	Part time
Rutgers School of Business	22	\$143.75	\$ 73.50
School of Law - Newark	23	\$150.00	\$100.00
School of Law - Camden	24	\$150.00	\$100.00

Targum - (initiated in 1980) (collected \$315,099.00 for the year ending June 30, 2006)

Prior to 1980, Targum, the student newspaper in New Brunswick, was funded through a fee component of the college fee and additional University support. In 1980, The Daily Targum became independent from the University. In New Brunswick, students vote by referenda every three years by college to include the charge for The Daily Targum on their term bill. Students are charged \$ 8.25 per semester on their term bill, which funds the newspaper and its operating expenses. The fee collected can only be refunded to students by the Targum office. The charge for The Daily Targum is waived for fully funded athletes. The following schools charge for the newspaper:

School Name	Code	U/G	Location
College of Engineering	14	U	New Brunswick
Cook College	11	U	New Brunswick
Douglass College	06	U	New Brunswick
Mason Gross	07	U	New Brunswick
Pharmacy	30	U	New Brunswick
Rutgers College	12	U	New Brunswick

Admissions Fee 0-17575

Alumni Fund 0-16547 016518 016546

Commuter Fee 1-89037

Computer Fee 0-17204 0-17205 0-17206

Douglass Language House 0-39321

Installment Partial Payment 1-00721 710 702 706 714 750

International Health Basic 0-16513 Major medical 1-89238

NJ PIRG 0-17218 223 238 221 220 222 219 224

Orientation Fee 1-89622 School Nursing
1-89623 Arts and Science
1-89036 UC Newark

Parking 3-05908 907 909

Stud. Resource 1-89142 472 029

Targum 0-17239

APPENDIX B: **Student Fee Consolidation Task Force** **Draft 1**

Use Weighted Average to adjust existing fees that vary among the former residential colleges in New Brunswick

Some (but not all) of the various fees that comprise the “college fee” are set at different amounts by the various colleges / schools in New Brunswick. For example, the Student Activities Fee Special is \$50.00 per year at Cook College and \$35.00 per year at Douglass College. The Task Force recommends that the amount of all such fees be set at the **weighted average** as a first step. This will provide for revenue neutrality across all such fees prior to reallocating / consolidating these fees.

Create Three Broad Categories of Fees that will appear on Term Bills:

1. **Campus Fee (includes much of what is now the “College Fee”**
2. **School Fee**
3. **Course Fees**

School Fee

Fees associated with a particular academic division / school (e.g., School of Business, School of Pharmacy, SAS) should be aggregated into a category known as the “**School Fee**”. Each school should provide its students with access to a break-out of its “school fee”. The school fee should be charged on student term bills with charges and credits run through the Student Accounting Office rather than directly through Dean’s Offices at each school.

Definition: The school fee funds supplemental costs unique and particular to the enhancement programs of an undergraduate or graduate school at Rutgers. Included in this category are charges such as the “lunch or dinner conference fee” at the Newark Business School, the “law library fee” at the law schools in Camden and Newark, and the “conservatory fee” at the Mason Gross School in New Brunswick.

Current Examples of School Fee

- a) Lunch or Dinner Conference (Newark - move from college fee to school fee)
- b) School of Business Fee (Camden – move from college fee to school fee)
- c) Fees currently listed separately on the Term Bill that should be merged into “school fee”
 - i) Mason Gross Conservatory Fee
 - ii) Newark Nursing Technology Fee
 - iii) Newark and Camden Law Library Fee
 - iv) Newark and Camden Law Student Resource Fee
 - v) Loan Repayment (Newark and Camden Law)
 - vi) Business Career Development and Placement Fee
 - vii) Orientation Fee – Charged to entering freshman students in the School of Nursing and NCAS.

NOTE: It does not appear that there should be an issue with students being charged multiple school fees, but the tuition differential for School of Business (NB and Newark) will remain. Should there be a circumstance creating the potential for overlapping School Fees paid by a student, the Committee believes any such scenario needs to be examined and resolved equitably.

NOTE: There are expenses covered by Student Activities Special Fees that may be appropriately attributable to a school fee. Will we assess that? How?

Course Fee

There are fees associated with a particular courses (e.g., a Biology Manual Fee / Chemistry Kits). These fees will be variable. For example, one Biology faculty member may use a different manual with a different cost than another faculty member. The Task Force recommends that all such fees be labeled as a “Course Fee” and that all Course Fee charges / payments / credits be posted to term bills and processed through Student Accounting.

Definition: The course fee includes course related expenses such as supplies and equipment that are required for the course (excluding books), which is required of all students registered for the course of instruction. Examples of course related fees include chemistry kit fees, theatre tickets for the theatre appreciation courses and lab fees.

Examples of Existing Course Fees:

- Theatre Tickets
- Professional Actor Program
- Chemistry Kits
- Chemistry Lab Fees
- Physics Lab Fee
- Biology Lab Fee
- Biology manual fees

Approval Process: The Committee recommends that an approval process be established for the creation of Course Fees with the approving authority being at the decanal level. We further recommend that existing Course Fees be reviewed under the approval process.

Campus Fee

The College Fee components would be consolidated into a smaller number of categories (see 3 models proposed below). The Campus Fee would be the same for all full time undergraduates on each of the three campuses (NB ./ New / Cam), though the Campus Fee amount will be different across the three campuses. All part-time undergraduates will also pay a unitary Campus Fee on each campus.

NOTE: The Committee is currently modeling different rates for the part-time campus Fee (i.e. should it be 25% / 50% / other of the Full-time fee) to assess both impact on anticipated fee revenues and equity considerations.

Definition: The campus fee is charged to all students on a particular regional campus in order to support student enhancement programs, services and facilities which are the non-core functions of the institution. The campus fee includes most of the fee categories formerly known as the college fee.

Campus Fee components (to be merged into fewer categories):

- a. General Fee

- b. Student Activities**
- c. Student Center Activities**
- d. Transportation**
- e. Intercollegiate Athletics**
- f. Club Sports and Recreation**
- g. College Life Activity Fee
- h. Cultural and Educational**
- i. Health Service**
- j. Career Development and Placement Services**
- k. Student /Recreation Centers Operations and Maintenance**
- l. Debt Services – Student Center**
- m. Debt Service – Housing/Dining**
- n. Newark Facilities Fee
- o. WRSU**
- p. WPCR**
- q. Student Center Operations Fee
- r. Recreation Center Operations Fee
- s. Campus Newspaper**
- t. Psych Services-Newark

Other Fees

The Task Force has defined as beyond its scope various other administrative fees and charges that are not part of the College Fee, nor what the Task Force regards as School Fees or Course Fees. For example, parking fees, library user fees (copying / late return / lost book), Admissions Application Fees / Deposits, auxiliary service fees (Housing / Dining) are beyond the scope of the Task Force’s recommendations.

- Computer Fee. Change name to “Technology Fee”. The Technology Fee will continue to appear on term bills as a separate category since it is billed by credit-hour and is unique in that respect.
- NJPIRG / Targum These fees must continue to appear as separate line items on the term bill since they are waivable / refundable respectively. The committee recommends no changes in the processing of these fees since the underlying procedure is within the purview of the University Senate.
- Alumni Working Fund – a fee of \$ 4.00 is charged to students in the second semester of their freshman year to reimburse the Alumni office for expenses. We suggest that we should instead merge this fee into the campus fee and charge everyone \$.50 cents a semester for revenue neutral model.
- Commuter Fee (school 06) - Douglass College charges students without University housing a fee of \$ 44.00 to fund facilities for commuters. This is the only school funding programs for commuters in this manner (college life activity). We suggest that a portion of the campus fee assessed to all students be set aside for programs/ facilities for commuting student groups.
- Douglass Language and Cultural House – Students residing in these houses are charged a \$ 60 fee to fund the educational and cultural programs planned by the house residents, which also includes a credit bearing language course. We suggest that this fee be included in the Campus Fee, incorporated into our revenue neutral model and that funding for commuter student programs be requested through the new budgeting process that will be established for all fee-supported areas.

Models for Reallocation of Fees

A smaller working group of the Task Force has discussed possible models for the consolidation of the various fees comprising the current “College Fee”. Three such models are outlined below.

Elements Common to All Models

1. In each model, the fee currently known as the Student Activities Fee-Regular remains a distinct fee that is not commingled with other fees or re-allocated to any other purpose. It remains the pool of fee dollars available to student government for allocation to student organizations / events and programs.

NOTE: The process by which student government will allocate the Student Activities Fee-general and the structure of student government in New Brunswick is currently under review by a separate task force.

NOTE: One possibility that merits further exploration would be the enhancing of the dollars available for allocation through student government which could be achieved by re-directing a to-be-determined share of the current programming fees currently allocated directly to programming boards.

2. Each model also assumes a separate category for School Fees and Course Fees as described above
3. Under any of the models, the total amount of the component fees would appear as a single entry on the term bill captioned "Campus Fee".
4. Under each model, the Camden and Newark campuses would have to shape the proposal to fit the administrative structures of their campuses.

Model 1 (Full Consolidation): This model would consolidate all components of the College Fee¹ into a single Campus Fee. The amount of the fee would be calculated based upon the aggregate of the weighted averages of the consolidated fees. The concept behind the Full Consolidation model is to handle allocation of student fee revenue as part of the regular budgetary process. Each office would propose an annual budget accounting for their proposed use of student fees in the same manner as they account for expenditures of other revenue streams (i.e. state dollars). Proposals for increases in funding would be reviewed and justified as part of an annual budgetary process prior to presentation to the Board for approval.

Fee categories that might be established under this model are:

- 1) *Student Life Services, Facilities and Programs*
 - i) Rec Center Ops
 - ii) Student Center Ops
 - iii) Student and Rec O&M
 - iv) Health
 - v) Career Services
 - vi) Cultural and Educational Programming
 - vii) Student Center Activities
 - viii) College Life
 - ix) WRSU
 - x) Club Sports
 - xi) TBD Share of Student Activities-Special
 - xii) Transportation
 - xiii) Student Center debt service / Housing Debt Service
 - xiv) Intercollegiate Athletics
- 2) *General Fee (existing)*
- 3) *Student Activities Fee-Regular*

¹ other than the Student Activities-Regular

Model 2 (Consolidation by Organization): This model would consolidate existing College Fees in New Brunswick into categories generally associated with the offices of the Vice President of Undergraduate Education, the Vice President for Student Affairs and the Senior Vice President and Treasurer. The rationale would be to ease administration by consolidating fee revenue into the different VP level organizations that would rely upon student fee dollars to support various functions / liabilities. This is somewhat similar to model 1 in the sense that fee approval would be budgetary driven, but pushes the budgetary review down one layer of administration to the VP level.

The categories that would be created under this model might encompass the following:

- 1) *General Fee*
 - i) Transportation
 - ii) Student / Rec O &M
 - iii) Student Center / Rec Center and Housing / Dining Debt Service
 - iv) Current "general fee"

- 2) *Student Affairs Operations, Services and Programming (different name?)*
 - i) Health Services
 - ii) Student Center Operations
 - iii) Rec Center Operations
 - iv) Club Sports
 - v) WRSU
 - vi) TBD share of following:
 - (a) Student Activities Special
 - (b) Cultural and Educational Programming
 - (c) College Life
 - (d) Student Center Activities (Q. what is rationale for allocating some of this elsewhere?)

- 3) *Undergraduate Education Operations, Services and Programming (different name?)*
 - i) Career Services
 - ii) TBD Share of following:
 - (a) Student Activities Special
 - (b) Cultural and Educational Programming
 - (c) College Life
 - (d) Student Center Activities

- 4) *Student Activities-Regular* (existing)

- 5) *Athletics* (existing) (*can this be pulled into Category 2 above?*)

- 6) *General Fee* (existing)

Model 3 Modest Consolidation: Model 3 would only modestly reshape the existing "fee chart" by consolidating closely associated fees and modestly reducing the number of columns on the chart. The categories that could be established under this model are:

- 1) Student Facilities Fee
 - i) Housing Debt
 - ii) Student Center Debt
 - iii) Student and Rec O&M

- 2) Health

- 3) Transportation

- 4) Athletics

- 5) Student Activities-Regular
- 6) Student Activities and Programs
 - i) Student Center Activities
 - ii) WRSU
 - iii) Student Center Operations
 - iv) Recreation Center Operations
 - v) Club Sports
 - vi) TBD share of
 - (a) Student Activities-Special
 - (b) College Life
 - (c) Cultural and Educational Programming
- 7) Academic Enrichment Programs
 - i) Career Services
 - ii) TBD share of
 - (a) Student Activities-Special
 - (b) College Life
 - (c) Cultural and Educational Programming
- 8) General Fee

Other Recommendations / Comments

- The Task Force has observed that the “backroom” accounting process to distribute student fees into the operating accounts of the departments that ultimately expend the fee revenues is complex. Funds are first disbursed to clearing accounts at colleges / schools and then further disbursed to departmental operating accounts. While complex, the structure is also understood by those staff responsible to facilitate the distribution of fee revenues.
 - A new backroom process will have to be designed / constructed to support the distribution of student fee dollars into whatever categories are ultimately established. This is a significant project that should be charged out with sufficient lead-time to be in place for the next fiscal year.
 - Separately, there will be reserves / carryover in various accounts funded through student fees (i.e. account balances do not all drop to \$0.00 at the end of each budget cycle). An unresolved question and perhaps one beyond the scope of the committee is whether “reserves” should follow new fee revenue into the newly designated categories and how to allocate reserves in accounts that might be divided up into different categories. There is a separate group investigating and documenting existing accounts and funding sources for consideration by the administration.
- Student members of the committee raised a concern that the Intercollegiate Athletics Fee – New Brunswick is described as supporting “Olympic” or “non-revenue sports” but that a portion of the fee is also used to defray expenses associated with revenue-generating programs. They have asked for the fee description to be consistent with the actual use of the fee. The Committee proposes that the Intercollegiate Athletics Component of the Campus Fee be redefined as follows:

Intercollegiate Athletics – New Brunswick: The primary purpose of the intercollegiate athletics component of the New Brunswick campus fee is to fund Olympic sports offerings on that campus. In addition, a small percentage of this revenue is used to cover division wide costs such as secretaries,

equipment managers, trainers, and other non-coaching personnel that may support all sport programs.

APPENDIX: C

Student Fee Consolidation Task Force Report

February 26, 2007

Charge

The charge to the Student Fee Consolidation Task Force was to make recommendations concerning the following:

1. a simplified student fee structure that consolidates all similar fees into common student fee categories (e.g. Athletic Fees, Student Activities Fees, and Health Services Fees);
2. a definition for each student fee category in enough detail that what expenditures are properly charged to each category is clear and transparent;
3. the allocation of current student fees, by campus (New Brunswick, Newark, Camden) into the proposed new categories of student fees;
4. a base amount for each student fee category, by campus, following a consolidation of the current fees.

Process

The Committee met on two occasions during the Fall 2006 semester. After the first meeting, a smaller sub-working group developed several tentative recommendations and three (3) different models of fee consolidation. The follow-up meeting resulted in the adoption of the recommendations and model for fee consolidation set forth below.

Recommendations

- A. Use Weighted Average to adjust existing fees that vary among the former residential colleges in New Brunswick

Some (but not all) of the various fees that comprise what is currently known as the “college fee” are set at different amounts by the various colleges / schools in New Brunswick. For example, the Student Activities Fee Special is \$50.00 per year at Cook College and \$35.00 per year at Douglass College. The Task Force recommends that the amount of all such fees be set at the **weighted average** as a first step. This will provide for revenue neutrality across all such fees prior to reallocating / consolidating these fees.

- B. Create Three Broad Categories of Fees that will appear on Term Bills:
4. School Fee
 5. Course Fees
 6. Campus Fee (includes much of what is now the “College Fee”)

The three categories shall be defined as follows:

School Fee

Fees associated with a particular academic division / school (e.g., School of Business, School of Pharmacy, SAS) should be aggregated into a category known as the “School Fee”. Each school should provide its students with access to a break-out of its “school fee”. The school fee should be charged on student term bills with charges and credits run through the Student Accounting Office rather than directly through Dean’s Offices at each school.

Definition: The school fee funds supplemental costs unique and particular to the enhancement programs of an undergraduate or graduate school at Rutgers. Included in this category are charges such as the School of Business-Camden fee, the “law library fee” at the law schools in Camden and Newark, and the “conservatory fee” at the Mason Gross School in New Brunswick.

Current Examples of School Fee

- d) Lunch or Dinner Conference (Newark - move from college fee to school fee)
- e) School of Business Fee (Camden – move from college fee to school fee)
- f) Fees currently listed separately on the Term Bill that should be merged into “school fee”
 - i) Mason Gross Conservatory Fee
 - ii) Newark Nursing Technology Fee
 - iii) Newark and Camden Law Library Fee
 - iv) Newark and Camden Law Student Resource Fee
 - v) Loan Repayment (Newark and Camden Law)
 - vi) Business Career Development and Placement Fee
 - vii) Orientation Fee – Charged to entering freshman students in the School of Nursing and NCAS.

Approval

School Fees shall be approved at the level of the Executive Vice President for Academic Affairs through Deans and Campus Provosts (Newark and Camden). Proposed School Fees must be forwarded to the Executive Vice President no later than April 1 for the subsequent academic year. New School Fees or increases to existing school fees shall only be approved on an annual basis (i.e. no mid-year adjustments in School Fees is permitted).

Course Fee

There are fees associated with a particular courses (e.g., a Biology Manual Fee / Chemistry Kits). These fees will be variable. For example, one Biology faculty member may use a different manual with a different cost than another faculty member. The Task Force recommends that all such fees be labeled as a “Course Fee” and that all Course Fee charges / payments / credits be posted to and itemized on term bills and processed through Student Accounting. The University should also affirm to students each semester that course charges, tuition and fees are charged exclusively by and collected exclusively by the Office of Student Accounting and not directly by any other office, department or individual on campus.

Definition: The course fee includes course related expenses such as supplies and equipment that are required for the course (excluding books), which is required of all students registered for the course of instruction. Examples of course related fees include chemistry kit fees, theatre tickets for the theatre appreciation courses and lab fees.

Examples of Existing Course Fees:

- Theatre Tickets
- Professional Actor Program
- Chemistry Kits
- Chemistry Lab Fees
- Physics Lab Fee
- Biology Lab Fee
- Biology manual fees

Adoption, Approval and Monitoring of Course Fees:

The Committee recommends that Course Fees be approved by the appropriate Dean. Deans must inform the Provosts (Newark and Camden) who will also inform the Executive Vice President of Academic Affairs In

New Brunswick, Deans will inform the Executive Vice President for Academic Affairs directly of those course fees they have approved. Notice of any new or increased Course Fees shall be provided to the Executive Vice President for Academic Affairs no later than April 1. New Course Fees or increases to existing Course Fees shall only be approved on an annual basis (i.e. no mid-year adjustments in Course Fees is permitted).

The Committee is concerned that Course Fees not proliferate. Instructional costs should generally be charged against tuition revenue. The Committee recommends that the administration review approved course fees every three (3) years. Significant growth in the number or dollar amount of course fees should trigger a re-examination of their use.

The Committee further recommends that course fees should be identified as part of the course listing in the online schedule of classes / registration system so that students registering for a course with an associated course fee would be aware of the fee when registering.

Campus Fee

The Committee recommends that the College Fee components be consolidated into a smaller number of categories. The Campus Fee would be the same for all full time undergraduates on each of the three campuses (NB ./ New / Cam), though the Campus Fee amount will be different across the three campuses. All part-time undergraduates will also pay a unitary Campus Fee on each campus.

Definition: The campus fee is charged to all students on a particular regional campus in order to support student enhancement programs, services and facilities which are not part of the academic core. The campus fee includes most of the fee categories formerly known as the college fee.

Campus Fee components (to be merged into fewer categories and the previous per capita allocation process to be replaced with a budgetary allocation process):

- u. General Fee
- v. Student Activities**
- w. Student Center Activities**
- x. Transportation**
- y. Intercollegiate Athletics**
- z. Club Sports and Recreation**
 - aa. College Life Activity Fee
 - bb. Cultural and Educational**
 - cc. Health Service**
 - dd. Career Development and Placement Services**
 - ee. Student /Recreation Centers Operations and Maintenance**
 - ff. Debt Services – Student Center**
 - gg. Debt Service – Housing/Dining**
 - hh. Newark Facilities Fee
 - ii. WRSU**
 - jj. WPCR**
 - kk. Student Center Operations Fee
 - ll. Recreation Center Operations Fee
 - mm. Campus Newspaper**
 - nn. Psych Services-Newark

Approval

Approval of changes to Campus Fees is subject to the student consultation process noted below. Changes to the Campus Fee shall be approved by the Executive Vice President for Academic Affairs through the appropriate Vice President or Provost. Proposed changes in the Campus Fee shall be presented to the Executive Vice President no later than April 1 of the preceding fiscal year. Changes to the Campus fee shall only be approved on an annual basis (i.e. no mid-year adjustments in the Campus Fee is permitted).

Other Fees

The Task Force has defined as beyond its scope various other administrative fees and charges that are not part of the College Fee, nor what the Task Force regards as School Fees or Course Fees. For example, parking fees, library user fees (copying / late return / lost book), Admissions Application Fees / Deposits, auxiliary service fees (Housing / Dining) are beyond the scope of the Task Force's recommendations.

The task force recommendations for other fees are as follows:

- Computer Fee. The Computer Fee will continue to appear on term bills as a separate category. The Committee recommends that the Computer Fee continue to be charged on a per credit basis for the immediate future. The Committee recommends that future consideration be given to charging the computer fee as a flat rate fee (i.e. one flat rate for full time students and one flat rate for part-time students) rather than as a fee pro-rated by credit hours. Careful consideration will need to be given to the impact on graduate students who register for one (1) credit to continue research and to the impact on revenue from the fee. The Committee was unable to resolve those questions in a time frame to push for a change in the fee at this time.
- NJPIRG / Targum These fees must continue to appear as separate line items on the term bill since they are waivable / refundable respectively. The committee recommends no changes in the processing of these fees since the underlying procedure is within the purview of the University Senate.
- Alumni Working Fund – a fee of \$ 4.00 is charged to students in the second semester of their freshman year to reimburse the Alumni office for expenses. We suggest that we should instead merge this fee into the campus fee and charge everyone \$.50 cents a semester for revenue neutral model.
- Commuter Fee (school 06) - Douglass College charges students without University housing a fee of \$ 44.00 to fund facilities for commuters. This is the only school funding programs for commuters in this manner (college life activity). We suggest that this fee be included in the Campus Fee, incorporated into our revenue neutral model and that funding for commuter student programs be requested through the new budgeting process that will be established for all fee-supported areas.
- Douglass College Orientation Fee / Livingston College Orientation Fee – The dollar amounts generated from these fees should be included in the campus fee (New Brunswick), incorporated into the revenue neutral model and funding for programs previously supported by these fees should be considered through the new budgeting process to be established for all fee-supported areas.
- Douglass Language and Cultural House – Students residing in these houses are charged a \$ 60 fee to fund the educational and cultural programs planned by the house residents, which also includes a credit bearing language course. This fee should be changed to a fee assessed by housing or a course related fee.

Reallocation of Fees

The Committee makes the following recommendations regarding the reallocation of fees that will comprise the Campus Fee as defined above:

5. The fee currently known as the Student Activities Fee-Regular remains a distinct fee that is not commingled with other fees or re-allocated to any other purpose. It remains the pool of fee dollars available to student government for allocation to student organizations / events and programs.

NOTE: The process by which student government will allocate the Student Activities Fee-general and the structure of student government in New Brunswick is currently under review by a separate task force.

NOTE: One possibility that merits further exploration would be the enhancing of the dollars available for allocation through student government which could be achieved by re-directing a to-be-determined share of the current programming fees currently allocated directly to programming boards.

6. The total amount of the component fees would appear as a single entry on the term bill captioned "Campus Fee".
7. The Camden and Newark campuses would have to shape the proposal to fit the administrative structures of their campuses. For example, the sub-categories for Student Affairs and Academic Enrichment would likely both go through the Office of the Provosts for allocation as part of a budget submission and approval process. In addition, Camden already maintains a consolidated student government body through which student input (grad and undergrad) can be facilitated. See below under "Other Recommendations".
8. Consolidate existing College Fees in New Brunswick into categories generally associated with the offices of the Vice President of Undergraduate Education, the Vice President for Student Affairs and the Senior Vice President and Treasurer. The rationale would be to ease administration by consolidating fee revenue into the different VP level organizations that would rely upon student fee dollars to support various functions / liabilities. Those VP's would create a budgetary process to replace the current per capita allocation system which supports local units.

The categories that would be created under this model might encompass the following:

7) *General Fee*

- i) Transportation
- ii) Student / Rec O &M
- iii) Student Center / Rec Center and Housing / Dining Debt Service
- iv) Current "general fee"

8) *Student Affairs Operations, Services and Programming*

- i) Health Services
- ii) Student Center Operations
- iii) Rec Center Operations
- iv) Club Sports
- v) WRSU
- vi) TBD share of following:
 - (a) Student Activities Special
 - (b) Cultural and Educational Programming
 - (c) College Life
 - (d) Student Center Activities (Q. what is rationale for allocating some of this elsewhere?)

9) *Academic Enrichment*

- i) Career Services
- ii) TBD Share of following:
 - (a) Student Activities Special
 - (b) Cultural and Educational Programming
 - (c) College Life

(d) Student Center Activities

10) *Student Activities-Regular* (existing)

11) *Athletics* (existing)

Other Recommendations / Comments

- Student input for student fees is critical, and is widely agreed upon by the Student Fee Task Force. The following is a model for codifying student input for future student fee allocations. The Rutgers University Student Assembly (RUSA)* will establish the Student Fee Advisory Committee, an ad-hoc committee every spring semester which will have representatives from each campus and professional school. The Student Fee Advisory Committee will be charged with making recommendations to the appropriate Vice Presidents on the various changes in the Campus Fee each year. Beginning no later than February 1st, the appropriate Vice Presidents should file a report on the proposed student fees, giving specific departmental budget information. The Student Fee Advisory Committee will meet with each Vice President, and a month later, will make a recommendation on the Campus Fee. While the appropriate Vice President is not required to follow these recommendations, it is encouraged that the Vice President's will take the committees concerns seriously when creating the student fees for the next year.

**Rutgers University Student Assembly is the proposed model for re-organizing student government, starting this spring term. This proposed model of student government has been drafted under the participation of over 100 student government members and under the advising of administrators. It is widely accepted that this will be the model for student governance for the coming years.*

- The Committee recommends that the Graduate Student Association in New Brunswick also be provided with an opportunity for input into graduate student fees that mirrors in purpose the above-described mechanism for undergraduate input.
- The Task Force has observed that the “backroom” accounting process to distribute student fees into the operating accounts of the departments that ultimately expend the fee revenues is complex. Funds are first disbursed to clearing accounts at colleges / schools and then further disbursed to departmental operating accounts. While complex, the structure is also understood by those staff responsible to facilitate the distribution of fee revenues.
 - A new backroom process will have to be designed / constructed to support the distribution of student fee dollars into whatever categories are ultimately established. This is a significant project that should be charged out with sufficient lead-time to be in place for the next fiscal year.
 - Separately, there will be reserves / carryover in various accounts funded through student fees (i.e. account balances do not all drop to \$0.00 at the end of each budget cycle). An unresolved question and perhaps one beyond the scope of the committee is whether “reserves” should follow new fee revenue into the newly designated categories and how to allocate reserves in accounts that might be divided up into different categories. There is a separate group investigating and documenting existing accounts and funding sources for consideration by the administration.
- Student members of the committee raised a concern that the Intercollegiate Athletics Fee – New Brunswick is described as supporting “Olympic” or “non-revenue sports” but that a portion of the fee is also used to defray expenses associated with revenue-generating programs. They have asked for the fee description to be consistent with the actual use of the fee. The Committee proposes that the Intercollegiate Athletics Component of the Campus Fee be redefined as follows:

Intercollegiate Athletics – New Brunswick: The primary purpose of the intercollegiate athletics component of the New Brunswick campus fee is to fund Olympic sports offerings on that campus. In addition, a small percentage of this revenue is used to cover division wide costs such as secretaries, equipment managers, trainers, and other non-coaching personnel that may support all sport programs.

Follow-Up Items

1. The weighted averages computed against the existing fees need to be computed for projection purposes. [TUE Budget Work Group will make recommendations]
2. The allocation of the Student Activities Special between the Student Affairs and Academic Enrichment Fees needs to be determined. There may also need to be a review of other components of the current college fee to determine whether any of its other components should be partially attributable to new categories of either the school or campus fee. [TUE Budget Work Group will make recommendations]
3. The percentage of full time fee amounts that will be charged to part-time students needs to be calculated. [TUE Budget Work Group will make recommendations]
4. There are expenses covered by Student Activities Special Fees that may be appropriately attributable to a school fee.
5. Funding for Residential College programs is beyond the scope of this Committee. The Committee notes that the University will need to consider whether there will be fees associated with Residential Colleges, how any such fees would be approved and how they might be assessed and collected.
6. The Summer Session and Winter Session student fee should be reviewed in light of these recommendations to determine if any changes in the fee are appropriate. However, the total student fee assessed to students in Newark, Camden and New Brunswick should continue to be the same given the movement of students across the campuses typical of Summer Session.