

**RUTGERS UNIVERSITY SENATE
EXECUTIVE COMMITTEE**

MINUTES

October 6, 2006

MEMBERS PRESENT: Bodnar, Borisovets, Cotter (Chair), Eldreth, Gould, Mauroff, Ng, Puniello, Rabinowitz (Vice Chair), Stein, Swalagin (Executive Secretary), Szatrowski, Tittler

EXCUSED: Thompson

ALSO ATTENDING: Furmanski (Executive Vice President for Faculty Affairs), Leath (Faculty Representative to the Board of Governors)

The regular meeting of the University Senate Executive Committee was held on Friday, October 6, 2006 at 10:00 a.m. in the Merle Adams Conference Room, Cook Campus Center, Cook Campus.

1. Chairperson's Report

Senate and Executive Committee Chair Martha Cotter called the meeting to order at 10:10 a.m. Noting that there were numerous items docketed on the agenda, and that there were few significant changes since the last meeting, she skipped the chairperson's report.

2. Secretary's Report

The committee approved the minutes of the September 22, 2006 Executive Committee meeting, as distributed by Secretary Swalagin.

3. Administrative Liaison

President McCormick was testifying before the Capital Planning Commission in Trenton. Executive Vice President for Academic Affairs Philip Furmanski presented the administrative report, which included comments on:

- Rutgers' state funding, and a \$2.7 billion uniform proposal for capital funding which was put together to NJ state college presidents last year, and which will likely go to the electorate for approval as a bond issue in 2007;
- formulation of plans to address and fund deferred maintenance at state institutions in a systematic way;
- the continuing process of reaccreditation, and related issues of accountability and assessment in higher education; and

- compliance orders issued by the State Ethics Commission, partly because of the situation at UMDNJ, which place restrictions on honoraria received by state employees.

4. Proposed Committee Charges

Proposed Charge to Instruction, Curricula and Advising Committee on Structure of Business Education: The following charge, which had been tabled at the September 22 meeting, was reconsidered:

Assess how well the current structure of business education at Rutgers serves the needs of students on all three regional campuses. Make appropriate recommendations for how the University could better serve these needs.

Cotter summarized the proposed charge, which she said arose from concerns expressed in the Student Caucus. Kimberly Mauroff and Edward Ng, co-conveners of the Student Caucus, said they had received no student response to their e-mail request for feedback on the issue. Furmanski commented on the need for a new building in Newark to address space problems at the School of Business. Some committee members believed the charge was too broad. Following further discussion, the committee asked Furmanski to convey the concerns to the administration for a report on this issue at a future Executive Committee and/or Senate meeting. The charge was not issued, but may be revisited if members of the Student Caucus bring specific concerns or further response.

[Senator Eldreth joined the meeting at this point.]

Proposed Charge to Student Affairs Committee on Targum: The following charge, which had been drafted by the Student Affairs Committee for issuance by the Executive Committee, was discussed, edited, and issued:

Assess whether Rutgers Newark and New Brunswick students believe Targum provides a quality newspaper which serves their academic needs efficiently and effectively, and whether Targum's current optional yearly fee is appropriate relative to Targum's value. In formulating its report, the SAC should consider Targum's Concept Plan, and should consult, both within and outside of its meetings, students from Rutgers' Newark and New Brunswick campuses. Targum should also be invited to send a representative from its staff and/or board to attend a SAC meeting at which this issue will be discussed. Respond to Senate Executive Committee by January 2, 2007.

The committee also discussed Targum's refusal to provide any information on its finances. It was agreed that the Student Affairs Committee would draft a letter to Targum requesting financial information, and that the letter would be sent in hardcopy by Secretary Swalagin on behalf of the SAC.

Proposed Charge to University Structure and Governance Committee on PTL and Annual-Appointee Faculty Role in Shared Governance: The following charge, drafted by PTL Senator Karen Thompson, was discussed:

Consider to what extent PTLs and Annuals could be further included in governance processes. Since there are about 1000 PTLs and 600-700 Annuals perhaps increased representation in the Senate is in order. Survey departments to determine to what extent PTLs and / or Annuals are included in governance at the departmental level with an eye to recommending that departments re-evaluate this question.

Ann Gould, co-chair of the Faculty Affairs and Personnel Committee, said that this issue is already a component of their charge S-0502, on status of full-time, non-tenure-track, non-clinical faculty, and suggested that the FAPC could look at this issue along with the USGC. Cotter said that the USGC is looking at issues related to restructuring in New Brunswick, and noted that the real goal is to get more PTL voice in departments. There was discussion of whether to remove the "departmental governance" component from the FAPC's charge S-0502, and including clinical faculty as well, but the committee decided that Gould will consult with Thompson to refine the meaning of the proposed charge, and will send draft charges for the FAPC and USGC to Secretary Swalagin for distribution to the Executive Committee. The EC can then decide whether to issue the charges.

Proposed Charge to Instruction, Curricula and Advising Committee on Sale of Examination and Desk Copies of Textbooks: The committee reviewed, discussed, edited, and issued to the ICAC a charge proposed by Senator Boikess, as follows:

Examine the ethical ramifications of the sale of examination and desk copies of textbooks by faculty members who have received them at no cost. Identify or propose programs to assist faculty members who wish to dispose of these materials appropriately. Deadline January 2007.

Proposed Charge to Instruction, Curricula and Advising Committee on Wintersession Teaching Restriction: The committee discussed the following charge, which Senator Szatrowski had proposed:

Consider rescinding the restriction against faculty teaching more than one course during any single Wintersession. [Senator Szatrowski's background document on this issue has been posted at

<http://senate.rutgers.edu/szatrowskireconsiderwintersessionreport.html>]

The committee declined to issue the charge, suggesting instead that the ICAC may at some point want to propose a broader charge on Wintersession.

Proposed Charge to Academic Standards, Regulations and Admissions Committee on Commercial Note-Taking: The committee considered the following charge proposed by Senator Boikess:

Investigate the extent of commercial note taking at Rutgers and propose regulations to provide faculty members with appropriate control of this activity in their courses.

Following discussion and attempts to redraft the charge, the committee agreed to send their suggestions for the charge to Swalagin, who would compile the suggestions, redraft the charge, and circulate it via e-mail to the EC for issuance.

Proposed Charge to Equal Opportunity Committee on Establishing a Center for Diversity and Tolerance: The committee considered the following charge, which had been drafted by Michael LaSala and Connie Ellis, former co-chairs of the Equal Opportunity Committee:

Research and develop a plan for a center for diversity and tolerance (name to be decided) that is similar to those at comparable universities but which suits the unique needs of the Rutgers system (e.g. 3 campuses, etc.).

The proposed charge was tabled until the next meeting, at which time the committee can consider the background information which had originally accompanied the proposed charge, but which had not been included with the meeting agenda.

Proposed Revision of Charge S-0502 to Faculty Affairs and Personnel Committee: Ann Gould, co-chair of the Faculty Affairs and Personnel Committee, at the September 22 EC meeting requested that Charge S-0502 be revised to include research annuals as well as teaching annuals. The EC adopted the following revision of that charge as drafted by Swalagin:

*Revised Charge S-0502, Status of full-time, non-tenure-track, non-clinical faculty: Review the status of full-time non-tenure-track faculty who are not clinical faculty, **including teaching as well as research faculty**. Consider whether changes in university regulations or policies should be proposed that would provide improved conditions for full-time, non-tenure-track faculty with respect to length and continuity of appointment, reappointment, performance evaluation, governance rights, and access to internal research funding, in order to enhance the delivery of high-quality undergraduate education by this group of faculty. Recommend specific policy changes as appropriate. Recommend guidelines and general principles for proposals that might be formulated by the administration on these matters. Deadline for this charge: November 2006.*

5. Review of Academic Standards, Regulations and Admissions Committee Response to Charge S-0411 - Student Transcripts Content: Although the report on this charge was not yet ready for review, ASRAC Co-chair Cotter summarized its background and content, and asked that it be docketed for the October 27, 2006 Senate meeting. She noted that there would be no Senate vote required, as the ASRAC was

recommending no change to the current content of student transcripts. The report responds to the following original charge:

Consider and make recommendations regarding the proposal to increase the information content of student transcripts. Respond to Senate Executive Committee by October 2006.

Cotter also noted that the New Brunswick Faculty Council had also considered the proposal, and had eventually rejected it. The report was docketed on the October 27, 2006 Senate agenda.

6. Targum Concept Plan (Continued from September 22 meeting): Input from Student Affairs Committee, and approval of educational content of Targum Concept Plan

On Samuel Rabinowitz's motion, the 2006 Targum Concept Plan, which had been tabled at the previous EC meeting, was approved for its educational value.

7. Old Business

There was no old business

8. New Business

Ann Gould's request, on behalf of the FAPC, that the deadline on Charge S-0415 on Faculty Retirement Incentives be changed to March 2007 was approved.

Ted Szatrowski's proposal that the ICAC review the posted times for courses, which he indicated are too short in some cases, was discussed briefly. Szatrowski's correspondence on this issue having been received just that day, the committee tabled the item until its next meeting.

9. October 27, 2006 Senate Meeting Agenda: Items were docketed for the October 27 Senate meeting, as follows:

- Camden Campus Report - Provost Roger Dennis
- ASRAC Report on Charge S-0411, Student Transcripts Content
- ICA Report on Charge S-0313, Availability of Syllabi During Add/Drop [Note: The report was not yet available on October 6, but was docketed on the Senate agenda based on Borisovets's assertion that the report would be brief, non-controversial, and available before the Senate meeting.]

10. Adjournment: The meeting adjourned at 12:38 p.m.