

Report of the University Structure and Governance Committee on Charge S-1607: Senate Committee Structure Review

Charge: Consider and make recommendations for modifying the Senate's standing committee structure and standing charges. Respond to Senate Executive Committee.

Background: The Executive Committee acts as the steering committee of the Senate. The role of the Executive Committee is to manage all of the standing committees, designate charges to each of them and ultimately to docket reports for the consideration of the whole Senate. Assessing the Senate structure and how charges are investigated, and reports generated is important for the continued vitality and efficacy of shared governance at Rutgers. This issue was last investigated by USGC in charge S-0704, included in this report as Appendix A. The Executive Committee charged USGC to investigate whether the standing committee structures and charges need to be modified or if they continue to work in today's environment.

Considerations: When considering this charge, the USGC analyzed the standing committee reports in time from 2009 – 2019. The committee looked at the extent of each charge and tallied each report for all standing committees. This information is included as table 1 in this report. While some variability is present all of the committees were productive and provided comprehensive reports on each charge assigned to them. Quantifying the reports was not an exercise to ensure parity but to better understand the types of issues and number of them that each committee undertook. USGC also reached out to all of the committee chairs and co-chairs. Each chair or co-chair was asked the following:

1. Do you believe your committee receives enough, too few or too many charges to work on?
2. Do you believe the Senate should re-structure and re-organize our standing committees?
3. If so, what is the ideal structure in your opinion?
4. Should committees meet more frequently?
5. Should committees break into formal sub-committees to separate charges?

The committee chairs unanimously informed our discussion that they were all satisfied with the level of work and the types of issues brought before them. USGC received no responses suggesting any changes to committees or Senate structure. All were satisfied with the level of work, level of participation and level and number of reports needed by the Senate from them. The committee was impressed with the level of work performed

by each committee, applauds the level of dedication, hard work and depth of analysis apparent in each report. USGC believes that all of these indicators present a well-structured Senate and it is in our best interest not to make changes for the sake of a change. We have no reason to believe or suspicion that any major change is necessary, and we celebrate all of our committee colleagues.

The committee also looked at all other sister BIG10 Senates and their committees. These are included as Appendix B near the end of this report. Each institution varied in the composition and makeup of their committees but a comparison of each demonstrate that our Senate committee structures encompass the breath of issues one expects with a University Senate.

Finally, USGC also studied the past ten years (2009 – 2019) of Senate charges and reports. The number of reports by each committee are provided in Table 1. All committees maintained a reasonable parity in numbers of delegated charges and subsequent reports. Two points to note:

1. The Research Graduate and Professional Education Committee (RGPEC) came into existence after adoption of the Report on S-0704, approved in 2008. With any new committee it does take time for subsequent charges to be assigned to it.
2. The Budget and Finance Committee (BFC) has the standing charge of assessing the university budget each year and thus much of their workflow emanates from this one particular charge. While other charges are assigned to BFC, their primary responsibility is the looking at a massive yearly budget.

Table 1. Number of reports per standing committee from 2009–2019

ASRAC	27
BFC	10
FAPC	28
ICA	16
RGPEC	10
SAC	16
USGC	22

In addition to studying the reports and charges of the other standing committees, USGC looked at the Budget and Finance Committee report to the Senate on charge S-1801- Investigate and make recommendations on how OIT and other offices solicit and integrate feedback from all constituencies at Rutgers to ensure the optimal purchase and use of information systems. In their report, proposal 6 states: “We recommend that the University will create the Rutgers IT User Council, a group representing key university stakeholders including faculty, staff students and administrators. The Rutgers IT User Council will consult with OIT to communicate User experiences, to

recommend improvements to services and to advise and make recommendations consistent with User IT needs. The IT User Council will meet periodically and directly with the CIO.”

USGC discussed this proposal in the context of our charge and it was the consensus of the committee that one of this report’s recommendations should consider whether it would be useful to create a new technology, information technology or some variation of this that would help to fulfill this need but be more than a typical user community. This new committee would be tasked with the standing charge of assessing technologies and their impact on the university community. The standing charge of this “Information Technology Committee (ITC) would be:

An Information Technology Committee (ITC) should be established in the Senate’s standing committee structure. The committee’s standing charge is to have primary responsibility for matters directly related to the impact of Information Technology software, and infrastructure that impacts research, graduate and undergraduate education, and the administrative and business processes of the university. These responsibilities include but are not limited to the following:

- To provide feedback and input to the Senate all university-wide technology and applications.
- To provide feedback to the President on university policies and practices used by university offices and programs in software and hardware technology used by the university community.
- To evaluate and recommend policies concerning both information technology applications and infrastructure and the conditions under which systems and services are modified, added, removed, and administered.
- To review the broad educational and research policies of the university and how systems and services are developed and adopted.

It is also suggested that the Senior Vice President and Chief Information Officer serve as an ex-officio member of the Committee.

While USGC believes that this committee should be a permanent standing committee, we do not know if there is sufficient need or will be to provide work for this committee’s consideration. Thus, our recommendation is that this committee be created as a temporary committee that will become permanent after three years if the Senate Executive Committee finds that it has a sufficient workload, portfolio and can be self-sustaining. As with all other Senate committees, Senators will volunteer or be chosen by the Executive Secretary and those Senators will serve on no other committee except perhaps the Executive Committee by further election.

Resolution

Be it resolved that the Rutgers University Senate:

1. Create a standing committee named: Information Technology Committee.
2. Renumber the existing items 9 and 10 in Article VIII, Section D, of the University Senate Handbook as items 10 and 11, respectively.
3. Insert the following text as item number 9 in Article VIII, Section D, of the University Senate Handbook:

9. Information Technology Committee

Standing Charge: This committee shall have primary responsibility for matters directly related to the impact of Information Technology software and infrastructure that impacts research, graduate and undergraduate education, and the administrative and business processes of the university. These responsibilities include but are not limited to the following:

- To provide feedback and input to the Senate all university-wide technology and applications.
 - To provide feedback to the President on university policies and practices used by university offices and programs in software and hardware technology used by the university community.
 - To evaluate and recommend policies concerning both information technology applications and infrastructure and the conditions under which systems and services are modified, added, removed, and administered.
 - To review the broad educational and research policies of the university and how systems and services are developed and adopted.
4. Re-evaluate the need for this committee after three years and if still needed make a permanent standing committee.

University Structure and Governance Committee 2019–2020

Gillett, Peter, RBS:UNB (F) – Co-Chair
Oliver, Jon, New Brunswick Staff – Co-Chair
Alexander-Floyd, Nikol, SGS (F)
Alidou, Ousseina, SAS-NB (F)
Bator, Christine, School of Law N (F)
Brunson, Rodney, SCJ Dean (A)
Esposito, Adrienne, New Brunswick Staff
Figueira, Thomas, SAS-NB (F)
Ganesh, Jaishankar, Business-Camden Dean (A)
Graber, Judith, SPH (F)
Greenberg, Michael, EJBSPPP Dean (A)
Haliktis, Perry, SPH Dean (A)
Hsuesh, Wayne, RBHS At-Large (F)
Huang, Bingru, SGS-NB (F)
Kane, Emily, SAS-NB (S)
Mahon, Gwendolyn, SHP Dean (A)
Mammis, Antonios, NJMS (F)
Menifield, Charles, SPAA Dean (A)
Mickelsen, Mary, Senate Executive Secretary
Molloy, Christopher, NB Chancellor (A)
Moomjy, Thomas, PTL-NB (F)
Mucherson, Kimberly, Law-Camden Dean (A)
Nath, Badri, SAS-NB (F)
Ozel, Tugrul, At-Large NB (F)
Pappas, Tina, New Brunswick Staff
Parsa, Houshang, Alumni Association
Patel, Bhavin, EJBSPPP (S)
Perez, Ilce, SAS-NB (S)
Porumbescu, Gregory, SPAA (F)
Ravichandran, Maya, SAS-NB (S)
Rivera, Alicia, RBHS Staff
Shinbrot, Troy, Engineering (F)
Trees, Frances, SAS-NB (F)

University Structure and Governance Committee 2018–2019

Oliver, Jon, NB Staff, Chair
Alexander-Floyd, Nikol, SAS-NB
Alidou, Ousseina, SAS-NB
Brunson, Rodney, SCJ Dean
Cahill, Michael, Law-C Dean
Cummings, Michael, SMLR
Dane, Perry, At-Large Camden
Esposito, Adrienne, NB Staff
Estriplet, Marc Henry, NJMS
Fagan, Julie, SGS
Fellenz, Chazz, Newark Staff
Ganesh, Jaishankar, SB-C Dean
Graber, Judith, SPH
Greenberg, Michael, EJBSPPP Acting Dean
Halkitis, Perry, SPH Dean
Kane, Emily, SAS-NB
Langsam, Julie, MGSA
Lugg, Catherine, GSE
Mahon, Gwendolyn, SHRP Dean
Mammis, Antonios, NJMS
Menifield, Charles, Dean SPAA
Mickelsen, Mary, Senate Executive Secretary
Pappas, Tina, NB Staff
Parsa, Houshang, Alumni Association
Patel, Bhavin, EJBSPPP
Patel, Meet, SAS-NB
Perez, Ilce, SAS-NB
Porumbescu, Gregory, SPAA
Puhak, Robert, FAS-N
Rivera, Alicia, RBHS Staff
Shinbrot, Troy, Engineering
Trees, Frances, SAS-NB

Appendix A.

RUTGERS UNIVERSITY SENATE University Structure & Governance Committee

Report and Recommendations on Committee Structure

CHARGE

S-0704 Consider and make recommendations for modifying the Senate's standing committee structure and/or charges. Consider the proposals submitted by the Staff Caucus, by Senator Gayle Stein, and by Senator Martha Cotter when deliberating on this matter. Consider other committee structure modifications that may be needed or proposed. Solicit input from the Faculty Affairs and Personnel Committee, Equal Opportunity Committee, or other committees identified in the proposals or which may be affected by changes considered or suggested under this charge. ADDENDUM October 2007: Include in discussions on Charge S-0704 the "Resolution from the Executive Council of the Graduate School-New Brunswick" regarding instituting a Senate Committee on Graduate and Professional Education.

SUMMARY

The University Structure and Governance Committee (USGC) was charged with evaluating the current structure of standing committees. The Committee considered the overall mission of the Senate and whether the committee structure effectively supported that mission. In addition, the Committee looked at standing and current committee charges and their relevance to the work of the Senate. The Committee also received feedback from committees, various Senators, and the general community on suggested changes.

The USGC believes that the Senate's committee structure should serve the needs of all Senate stakeholders, and should be a vehicle for ensuring shared governance at Rutgers University. The Committee is mindful that the standing committees do the lion's share of the work of the Senate, whose success is therefore contingent upon the active participation of Senators in the committee system. Too many committees could potentially dilute this participation, and too few committees could lead to an overly heavy workload. Change for change's sake, however, is not our intention.

Having conducted this review, the USGC recommends, in brief, the following actions:

- The Equal Opportunity Committee be dissolved and the standing charge for that committee be distributed among other committees.
- A new committee on Research and Graduate and Professional Education be instituted.
- No separate Staff Affairs Committee be established.
- The Faculty Affairs and Personnel Committee be renamed the "Faculty and Personnel Affairs Committee" and include in its standing charge issues of particular concern to staff and other non-student senators.

REPORT AND FORMAL RECOMMENDATIONS

I. Equal Opportunity Committee (EOC): The EOC has had few charges in recent years, and has for the most part been inactive. There are many reasons for this inactivity, including better institutional response to, and anticipation of, such issues as were in the domain of the EOC. However, the USGC is convinced that issues related to equal opportunity and equity must remain in a standing charge within the proposed committee structure. To that end, the following changes are recommended:

Recommendation 1:

- *The Equal Opportunity Committee be dissolved and the standing charge for that committee be distributed among other committees.*
- *Student Affairs Committee: The phrase “To advise administrative officers and others, through the Senate, on questions relating to actual, possible, or alleged discrimination as they affect Rutgers students” be added to this committee’s standing charge.*
- *Faculty and Personnel Affairs Committee: The phrases “To address issues related to workplace climate, personnel workload, career development and opportunities for professional advancement, and working conditions in the university” and “To advise administrative officers and others, through the Senate, on questions relating to actual, possible, or alleged discrimination as they affect Rutgers’ faculty or other personnel, or Rutgers’ responsibility to the public” be added to the charge of this committee.*
- *Instruction, Curricula and Advising Committee: The phrase “To advise administrative officers and others, through the Senate, on questions relating to actual, possible, or alleged discrimination as they may affect Rutgers’ students, faculty, and staff, or Rutgers’ responsibility to the public” be added to the charge of this committee.*
- *Academic Standards, Regulations and Admissions Committee: The phrase “To advise administrative officers and others, through the Senate, on questions relating to actual, possible, or alleged discrimination as they may affect Rutgers’ students, faculty, and staff, or Rutgers’ responsibility to the public” be added to the charge of this committee.*
- *Research and Graduate and Professional Education Committee: The phrase “To advise administrative officers and others, through the Senate, on questions relating to actual, possible, or alleged discrimination as they may affect Rutgers’ researchers or graduate and professional students and faculty of Rutgers, or Rutgers’ responsibility to the public” be added to the charge of this committee.*

II. Research and Graduate and Professional Education: Rutgers is a major research university, a central part of whose mission is graduate and professional education. Currently there is no standing committee of the University Senate with a main focus on issues unique to research, graduate and professional education, and the students and faculty affiliated with such programs.

Recommendation #2:

A Research and Graduate and Professional Education Committee (RGPE) should be established in the Senate’s standing committee structure. The committee’s standing charge is to have primary responsibility for matters directly related to research, graduate and professional education, and the students and faculty affiliated with such programs. These responsibilities include but are not limited to the following:

- *To provide feedback and input to the Senate on both graduate and professional education, and on research.*
- *To provide feedback to central administration on university policies and practices that affect graduate and professional students.*
- *To evaluate and recommend policies concerning both internal funding for research and the conditions under which external research funds are solicited, accepted, and administered.*
- *To consider intellectual authorship, copyright, trademark, and patent policies of the university.*
- *To review the broad educational and research policies of the university related to graduate and professional instruction, curricula, and advising.*
- *To review educational policies related to times, places, and manners of graduate or professional instruction, including distance learning and the use of technology.*
- *To review and advise the President on the termination or suspension of graduate and professional academic programs.*
- *To address, in conjunction with the Faculty and Personnel Affairs Committee, issues that specifically deal with graduate faculty and research staff.*
- *To address issues related to workplace climate and working conditions in the university as they concern researchers and graduate and professional students.*

- *To make recommendations to the Senate concerning advice to the central administration about meetings, forums, and conferences on major issues in educational policy and public service.*
- *To advise administrative officers and others, through the Senate, on questions relating to actual, possible or alleged discrimination as they may affect the researchers and graduate and professional students and faculty of Rutgers, or Rutgers' responsibility to the public.*

It is also suggested that the Senior Vice President for Research and Graduate and Professional Education serve as an ex-officio member of the Committee.

III. No separate Staff Affairs Committee. Initial indications from the Staff Caucus tended to favor a separate Staff Affairs Committee in order for staff to have parity with faculty and students in the Senate's committee structure. When a count was made of the total number of staff senators (10), however, it became clear that there would 1) either not be enough staff senators on other committees, or 2) not be enough staff senators to play a major role in any Staff Affairs Committee that was established. Meanwhile, a swell of matters of concern to staff, who were newly incorporated into the University Senate, had been or were being dealt with by the Faculty Affairs and Personnel Committee. While having its attention diverted from some faculty matters, the FAPC was gaining expertise in those questions pertaining to staff. It is expected that the "surge" of staff matters confronting the FPAC will soon subside.

The Staff Caucus has withdrawn its support from the notion of a separate Staff Affairs Committee, and the FAPC has withdrawn its objection to the additional responsibilities entailed in these changes. A three-year trial period is recommended, after which these structures should be re-evaluated.

Having reviewed these matters and sought additional input from the leadership of the Staff Caucus and the leadership and membership of the Faculty Affairs and Personnel Committee, the USGC recommends the following actions:

Recommendation #3:

- *Issues concerning staff and administrative personnel be incorporated into the Faculty and Personnel Affairs Committee.*
- *After three years, the USGC reassess these changes, with particular focus on the possible need for a separate Staff Affairs Committee.*

IV. Renaming the FAPC "Faculty and Personnel Affairs Committee" (FPAC): Many possible names were considered, including "Faculty and Staff Affairs Committee," "Faculty and Personnel Matters Committee," "University Personnel Committee" and simply "Personnel Committee." As the current FAPC leadership felt a need to deal with matters beyond just faculty and staff (including administration, among others), the configuration of "Faculty and Staff" was deemed inadequate. "University Personnel" was eliminated because it did not acknowledge the committee's central concern for faculty. Most important, the name "Faculty and Personnel Affairs Committee" encompasses all the matters the Senate needs this working group to address. Other minor changes in wording of this committee's charges have been recommended in order to eliminate redundancy and to add specificity (see Appendix A below).

Recommendation #4: *The Faculty Affairs and Personnel Committee be renamed the "Faculty and Personnel Affairs Committee" (FPAC).*

VI. Bylaws Changes. It is recommended that if these changes are adopted, Article VIII, D. of the Senate Bylaws be amended accordingly.

Appendix A below provides an overview of the proposed University Senate Committee standing charges.



University Structure and Governance Committee, 2008-2009

Nolfi, Tricia, NB Staff, Co-Chair

Tittler, Jonathan, FAS-C (F), Co-Chair

Alger, Jonathan, Vice President and General Counsel (A) Brooks, Ethel, SAS-NB (F)

Cooke, Ryan, SAS-NB (S)

Cowen, Flora Buchbinder, Alumni Federation

Cruzan, Dale, Student Charter Trustee (S)

Fagley, Nancy, GSAPP (F)

Gao, Yuan, NCAS (F)

Gillett, Peter, RBS-N/NB (F)

Glickman, Norman, At-Large NB (F)

Gomes, Richard, PTL-N (F)

Goodman, Robert, SEBS Dean (A)

Hey, Emanuel, SAS-NB (F)

Holzer, Marc, SPAA Dean (A)

Hughes, James, EJBSPPP Dean (A)

Husein, Ashraf, SMLR (S)

Jaluria, Yogesh, Engineering Interim Dean (A)

Kemeny, Alex, Law-C (S)

Leath, Paul, At-Large NB (F)

Lintakoon, Chon, At-Large N (F)

Loh, Stephanie, Engineering (S)

Minsky, Naftaly, SAS-NB (F)

Oliver, Jon, NB Staff

Palis, Michael, FAS-C Interim Dean (A)

Pedersen, Henrik, Engineering (F)

Prekopa, Andras, Other Units (F)

Rankin, Marlene, Nursing (F)

Rhee, Won-Jong, PTL-NB (F)

Schement, Jorge Reina, SCILS Dean (A)

Simmons, Richard, SAS-NB (F)

Solomon, Rayman, Law-C Dean (A)

Stewart, Lea, Livingston Campus Dean (A) Weinstock-Gallagher, Hannah, SAS-NB (S)

West, Ben, SAS-NB (S)

Zullo, Andrew, Pharmacy (S)

Appendix A

PROPOSED SENATE COMMITTEES AND STANDING CHARGES BUDGET AND FINANCE COMMITTEE

Standing Charge: This Committee shall concern itself with all matters related to budget priorities, allocations and general planning, as provided in section 4.0 . B of the University Policy Library. These responsibilities shall include, but not be limited to the following:

- To select and study policy issues associated with the university's budget, including priorities and allocation of funds, and to develop recommendations to the Senate.
- To evaluate the probable financial impact of proposed new programs being considered by the Senate.
- To receive, study, and make recommendations to the Senate, and through it to the Board of Governors and Board of Trustees, with respect to requests from members of the university community or others with a legitimate interest regarding Rutgers University investments.
- To consider, study, and make recommendations to the Senate and through it to the Board of Governors and Board of Trustees, with respect to any investment policies of the university that may involve ethical and moral principles as established by the Boards of Governors and Trustees.
- To consider broad issues related to physical plant and infrastructure, space, transportation, and safety on and among the three campuses.

UNIVERSITY STRUCTURE AND GOVERNANCE COMMITTEE

Standing Charge: This Committee shall study, report on, and make recommendations to the Senate on all matters pertaining to university governance, including both formal and functional relationships among units at Rutgers, relationships among student, staff, alumni, and faculty governing and advisory bodies, and the structure of the Senate itself. This Committee shall be responsible for initiating reviews of governance issues in accordance with these guidelines. The responsibilities of this Committee shall include, but not be limited to the following:

- To review formal relationships among academic units within the University, including the organization of disciplines (University Policy 10.1.03).
- To consider and advise the President on special affiliations and programs (University Regulations 2.2.2 B (c) and agreements and formal relationships with other institutions, including internet service providers, particularly as they relate to the structure and unit relationships of the university.
- To review all matters relating to the composition of the Senate (University Policy 50.1).
- To study and make recommendations to the Senate on matters relating to the role and function of the Senate as a body within the University governance scheme as well as the role and function of internal structures and processes of the Senate itself (University Policy 50.2.).
- To coordinate relationships among the faculty and student governing bodies and the Senate, so that issues raised in one forum are brought to the attention and consideration of other appropriate units.
- To study and make recommendations on relationships between the university and the public.

In consultation with the Faculty and Personnel Affairs Committee and the Research and Graduate and Professional Education Committee, to advise the President, through the Senate, on the establishment or dissolution of colleges, schools, divisions, institutes and similar educational units (University Policy 10.1.1).

STUDENT AFFAIRS COMMITTEE

Standing Charge: This Committee shall have primary responsibility for matters directly concerning student life of undergraduate students. These shall include, but not be limited to the following:

- To examine and address general student interests in university policies and operations, including, but not limited to, such matters as university policies on student use of drugs and alcohol, on reporting student records, and on regulating residence halls and Greek housing.
- To further concern itself with student disciplinary procedures, student health services, bookstores, etc.
- To advise the administration, through the Senate, on policies governing the athletic fees, programs, and facilities of the university.
- To review agreements and formal relationships with other institutions, particularly as they relate to the university's mission with regard to undergraduate education.
- To examine and evaluate university-wide operations such as the libraries and information technology services, with regard to their real or potential impact on students.
- To advise administrative officers and others, through the Senate, on questions relating to actual, possible or alleged discrimination as they affect the students of Rutgers.

FACULTY AND PERSONNEL AFFAIRS COMMITTEE¹

Standing Charge: This Committee shall have primary responsibility for matters directly concerning faculty, staff, and other personnel, with the exception of matters included under collective bargaining agreements. When deemed necessary, a task force or ad-hoc subcommittee may be formed to deal specifically with a given issue. General responsibilities of the UPC shall include, but will not be limited to the following:

- To survey the general policies of the university with respect to the rank and standing of all faculty personnel.
- To review all procedures and regulations by which faculty appointments, promotions and tenure are governed.
- To address issues related to workplace climate, personnel workload, career development and opportunity for professional advancement, and working conditions for all employees in the university.
- To provide feedback to the central administration on university policies and practices that affect staff and faculty.
- To advise administrative officers and others, through the Senate, on questions relating to actual, possible, or alleged discrimination as they affect the faculty and other personnel of Rutgers, or Rutgers' responsibility to the public.
- To study the relations of faculty members and other personnel to administrative officers and the manner in which administrative requirements affect university employees.

¹ It is recommended that the Associate Vice President for Human Resources serve as an ex-officio member of this committee.

To review matters concerning academic freedom, equal opportunity, and personnel practices and procedures, as they affect the educational mission of the university.

ACADEMIC STANDARDS, REGULATIONS AND ADMISSIONS COMMITTEE²

Standing Charge: This Committee shall have primary responsibility for matters directly related to academic standards, regulations and admissions of undergraduate students, including but not limited to the following:

- To formulate minimum standards of admission, scholarship and honors and to review broad educational and research policies of the university as they apply to issues related to academic standards and admissions (University Policy 2.2.2).
- To study issues affecting the Academic Calendar, including receiving comment from all sectors of the university community concerning the Academic Calendar, offering recommendations for the University Academic Calendar to the University Senate for action, monitoring unit departures from the University Academic Calendar, reviewing matters concerning the University Commencement, and making recommendations, as needed.
- To formulate policies on academic issues related to athletic programs and student athletes.
- To consider university-wide issues related to recruitment, retention, publications, financial aid, and minority student interests.
- To review university-wide regulations governing academic practices and standards, including grading.
- To make recommendations to the Senate concerning advice to the Central Administration about meetings, forums, and conferences on major issues in educational policy and public service.
- To review educational policies related to different times, places, and manners of instruction, including distance learning and the use of technology.
- To advise administrative officers and others, through the Senate, on questions relating to actual, possible or alleged discrimination as they affect the students, faculty, and staff of Rutgers, or Rutgers' responsibility to the public.

INSTRUCTION, CURRICULA AND ADVISING COMMITTEE

Standing Charge: This Committee shall have primary responsibility for issues directly related to instructional matters, curricula and advising, including but not limited to the following:

- To review the broad educational and research policies of the university related to undergraduate instruction, curricula and advising.
- To review agreements and formal relationships with other institutions, particularly as they relate to the educational mission of the university.
- To advise the central administration, through the Senate, about meetings, forums, and conferences on major issues in educational policy and public service.
- To examine and evaluate university-wide operations such as the libraries and information technology services, as they may impact upon undergraduate instruction, curricula, and advising.
- To consider matters related to the use of technology in undergraduate education and the use of distance learning technologies.

² It is recommended that the Vice President for Undergraduate Education serve as an ex-officio member of the committee.

To advise administrative officers and others, through the Senate, on questions relating to actual, possible or alleged discrimination as they may affect the students, faculty, and staff of Rutgers, or Rutgers' responsibility to the public.

RESEARCH AND GRADUATE AND PROFESSIONAL EDUCATION COMMITTEE³

Standing Charge: This Committee shall have primary responsibility for matters directly related to university research and with academic standards, student life issues, regulations and admissions of graduate and professional students, including but not limited to the following:

- To provide feedback and input to the Senate on both graduate and professional education, and on research.

- To provide feedback to central administration on university policies and practices that affect graduate and professional students.
- To evaluate and recommend policies concerning both internal funding for research and the conditions under which external research funds are solicited, accepted, and administered.
- To consider intellectual authorship, copyright, trademark, and patent policies of the university.
- To review the broad educational and research policies of the university related to graduate and professional instruction, curricula, and advising.
- To review educational policies related to times, places, and manners of graduate or professional instruction, including distance learning and the use of technology.
- To review and advise the President on the termination or suspension of graduate and professional academic programs.
- To address, in conjunction with the University Faculty and Personnel Affairs Committee, issues that specifically deal with graduate faculty and research staff.
- To address issues related to workplace climate and working conditions in the university as they concern researchers and graduate and professional students.
- To make recommendations to the Senate concerning advice to the central administration about meetings, forums, and conferences on major issues in educational policy and public service.
- To advise administrative officers and others, through the Senate, on questions relating to actual, possible or alleged discrimination as they may affect the researchers and graduate and professional students and faculty of Rutgers, or Rutgers' responsibility to the public.

³ It is recommended that the Senior Vice President for Research and Graduate and Professional Education serve as an ex-officio member of the Committee.

Appendix B: BIG10 Senate Standing Committees

Ohio State University

- Academic Affairs
- Academic Freedom and Responsibility (CAFR)
- Academic Misconduct
- Athletic Council
- Diversity Committee
- Enrollment and Student Progress
- Evaluation of Central Administrators
- Distance Education, Libraries and Information Technology
- Faculty Compensation and Benefits
- Faculty hearing
- Fiscal
- Graduate Associate Compensation & Benefits
- Honorary Degrees
- Intellectual Property, Patents, and Copyright
- Physical Environment
- Research
- Rules
- Steering
- Student Affairs

Michigan State University

- University Committee on Academic Governance
- University Committee on Undergraduate Education
- University Committee on Curriculum
- University Committee on Faculty Affairs
- University Committee on Faculty Tenure
- University Committee on Graduate Studies
- University Committee on Student Affairs

Indiana University

- Executive Committee
- Budgetary Affairs
- Honorary Degrees
- Policy Review Committee

Purdue University

- Advisory Committee
- Educational Policy Committee
- Equity and Diversity Committee
- Faculty Affairs Committee
- Nominating Committee
- Steering Committee

RUTGERS

- Student Affairs Committee
- University Resources Policy Committee

University of Michigan

- Academic Affairs Advisory Committee Provost
- Communications Advisory Committee VP for Communications
- Development Advisory Committee VP for Development
- Financial Affairs Advisory Committee VP Business and Finance
- General Counsel's Advisory Committee VP and General Counsel
- Government Relations Advisory Committee VP for Government Relations
- Information Technology Committee VP IT and CIO
- Medical Affairs Advisory Committee Executive VP Medical Affairs
- Research Policies Committee VP Research
- Secretary of the University Advisory Committee VP & Secretary of the University
- Student Relations Advisory Committee VP of Student Life
- Administration Evaluation Committee
- Building, Facilities and Infrastructure
- Committee on Civil Rights and Liberties
- Committee on the Economic Status of the Faculty
- Committee for an Inclusive University
- Rules, Practices, and Policies
- Tri-Campus Committee
- Tenure, Promotions, and Professional Development Committee

University of Minnesota

- All-University Honors
- Disabilities Issues
- Educational Policy
- Equity, Access, and Diversity
- Finance and Planning
- Information Technologies
- Intercollegiate Athletics
- Library
- Research
- Senate Committee on Committees
- Social Concerns
- Student Academic Integrity
- Student Affairs
- Student Behavior

University of Wisconsin

- Honorary Degrees

RUTGERS

- Knapp (Kemper K.) Bequest
- University Lectures Committee
- Distinguished Teaching Awards
- Campus Planning
- Campus Transportation
- Immigration and International Issues
- Recreational Sports Board
- Retirement Issues
- Campus Diversity and Climate
- Gay, Lesbian, Bisexual, Transgender, and Queer People in the University
- Women in the University
- Disability Access and Inclusion
- Athletic Board
- Budget
- Committee on Committees
- Divisional Committee Arts & Humanities
- Divisional Committee Biological Sciences
- Divisional Committee Physical Sciences
- Divisional Committee Social Sciences
- Health Care Advisory
- Information Technology
- Labor Codes and Licensing Advisory
- University Book Store Board of Trustees
- University Committee

University of Illinois

- Academic Freedom and Tenure
- Admissions
- Budget
- Campus Operations
- Committee on Committees
- Conference on Conduct Governance
- Educational Policy
- Elections and Credentials
- Equal Opportunity and Inclusion
- Faculty and Academic Staff Benefits
- General University Policy
- Honorary Degrees
- Information Technology
- Library
- Public Engagement and Institutional Advancement
- Senate Executive Committee

RUTGERS

- Student Discipline
- University Senates Conference
- University Statutes and Senate Procedures
- University Student Life
- Eight Senate Review Commission

University of Iowa

- Committee on Academic Values
- Committee on Awards & Recognition
- Committee on Committees
- Committee on Elections
- Committee on Rules and Bylaws
- Committee on Selection of Central Academic Officials
- Faculty Policies and Compensation Committee
- Governmental Relations Committee
- Judicial Commission
- University Charter and Non-Charter Committees
- Honorary Degrees Committee
- Committee Recruitment

University of Nebraska

- Academic Freedom Award Committee
- Academic Integrity Committee
- Academic Planning Committee
- Academic Rights & Responsibilities Committee
- Procedures for the Academic Rights and Responsibilities Special Hearing Committee
- Academic Rights & Responsibilities Panel
- Academic Standards Committee
- Ad Hoc Committee Addressing the AAUP Censure
- Chancellor's Commission on the Status of People of Color
- Chancellor's Commission on the Status of Women
- Chancellor's Commission on Sustainability
- Commencement and Honors Convocation Committee
- Committee on Committees
- Convocations Committee
- University Undergraduate Curriculum Committee
- Executive Committee
- Faculty Compensation Advisory Committee
- Grading and Examinations Committee
- Graduate Council
- Honorary Degrees Committee
- Information Technologies and Services Committees

RUTGERS

- Intercollegiate Athletics Committee
- Libraries Committee
- Marshal Corps
- Parking Advisory Committee
- Parking Appeals Committee
- Research Council
- Teaching Council
- Student Conduct Appeals Board
- Student Conduct Board

Penn State University

- Admissions, Records, Scheduling and Student Aid
- Committees and Rules
- Curricular Affairs
- Education
- Educational Equity and Campus Environment
- Faculty Affairs
- Faculty Benefits
- Global Programs
- Intercollegiate Athletics
- Intra-University Relations
- Libraries, Information Systems, and Technology
- Outreach
- Research, Scholarship, and Creative Activity.
- Student Life
- University Planning

University of Maryland

- Academic Procedures and Standards Committee
- Campus Affairs Committee
- Educational Affairs Committee
- Elections, Representations, & Governance Committee
- Equity, Diversity, & Inclusion Committee
- Faculty Affairs Committee
- Programs, Courses, & Curricula Committee
- Staff Affairs Committee
- Student Affairs Committee
- Student Conduct Committee