

## CHARGE TO THE UNIVERSITY SENATE NOMINATING PANEL

1. The Nominating Panel shall nominate one or more candidates for each office. There may be additional nominations from the floor.

2. **Nominate candidates for the following positions:**

- **One Senator for Chairperson**
- **One Senator for Vice Chairperson**

### **Important Notes Regarding Nominations for Chair and Vice Chair:**

- Candidates for chair and vice chair shall be elected Senators with two or more years experience (not necessarily consecutive) on the Senate and at least one year as either a member of the Executive Committee or as a committee chair or co-chair.
- Candidates for chair and vice chair **must** submit campaign statements, that include their committee(s) and Senate attendance records for the two prior years of their Senate membership.
- **Nominations from the floor will NOT be accepted for Chair and Vice Chair.**

- **Six additional faculty Senators for the Executive Committee**

(One from Camden, one from Newark, one from New Brunswick, one from Rutgers Biomedical and Health Sciences, two at-large)

- **Four student Senators for the Executive Committee**

(One from Camden, one from Newark, one from New Brunswick, one from Rutgers Biomedical and Health Sciences)

- **One alumnus Senator for the Executive Committee**
- **One part-time lecturer Senator for the Executive Committee**
- **One staff Senator for the Executive Committee**
- **Two Representatives to the Board of Governors:**
  - **One student Senator**
  - **One faculty Senator** (must be on a full-time faculty line)

Note: The Chairperson of the Senate is, *ex officio*, the third BOG Representative.

- **Four Representatives to the Board of Trustees:**
  - **One undergraduate student Senator**
  - **One graduate student Senator**
  - **Two faculty Senators**

3. In each case, prior consent of the nominee must be obtained before being placed on the slate presented to the Senate. ***[Note: If you are not self-nominating, please consult with your nominee to determine his or her willingness to become a candidate before making the nomination.]***

4. In preparing the slate, the Nominating Panel shall consult with the Executive Secretary of the Senate, who will serve as a non-voting, *ex officio* member of the panel.

5. The report of the panel shall be circulated to members of the Senate-elect at least five days before a special meeting of the Senate-elect to be held on May 1 for the purpose of electing officers.

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**University Senators may nominate candidates for 2020-2021 Senate officers and board representatives. The deadline for nominations to reach the Senate office is Noon on Monday, April 27, 2020.** (Nominations may also be made from the floor during the appropriate phase of the May 1 Senate meeting.)

**TO SUBMIT A NOMINATION FOR ANY OF THE ABOVE POSITIONS:**

**Please FIRST confirm with the person you are nominating that he or she is willing to stand for election. Self nominations are appropriate, and welcomed.** Then:

[Email](mailto:mj@senate.rutgers.edu) (mj@senate.rutgers.edu) the following information to the Senate Executive Secretary:

1. Your name and the unit you represent in the Senate
2. Whether you are a student, faculty, alumnus, staff or administrator Senator
3. The NAME of the person you are nominating
4. The POSITION for which you are nominating that person
5. Whether your NOMINEE is student, faculty, staff or alumnus
6. The reason(s) you believe this nominee should be elected to the position. ***In most cases this will be the self-nominee's "campaign statement," which will be published along with the slate of candidates for the Senate's information.***