

Executive Committee

A G E N D A

February 4, 2022 – 12:00 noon (Zoom)

<https://rutgers.zoom.us/j/98136075116?pwd=TjNpRzJDdEdzejZPdis1c1MxV2VXQT09>

1. Chair's Report– Jon Oliver, Senate Chair

2. Secretary's Report– Morgan Smith, Senate Interim Executive Secretary

Communications:

- Approval of Agenda
- Approval of the [January 7, 2022 Senate Executive Committee Minutes](#)
- President Jonathan Holloway's [response](#) to ASRAC Report S-2021
- Chancellor Brian Strom's [response](#) on Joint Chairs

3. Administrative Report– Prabhas Moghe, Executive Vice President for Academic Affairs

4. [NJPIRG Concept Plan](#)

5. [Ad Hoc Committee on Senate Culture and Leadership](#)– Presented by Senator Adrienne Simonds, Ad-Hoc Chair

6. Standing Committees/Panels

Issues/Proposed Charges:

Proposed Charge to Information Technology on Approved Electronic Notebook Programs
– Submitted by Senator Monica Roth, RWJMS (F)

Charge: Investigate the use of electronic lab notebooks. Review the current policies and practice of notebook creation and cloud storage. Recommend the best practices for maintaining the security, integrity, and accessibility of these notebooks.

Background: Has Rutgers has approved electronic lab notebook programs? Normally the lab notebooks must be kept on campus and are the property of the school. If you take the notebook off campus and something happens to it, it is your fault since you shouldn't take it off the campus. However, electronic lab notebooks are stored on offsite servers in the cloud. Therefore, I wanted the opinion from Rutgers what are approved electronic notebooks for the storage of Rutgers data.

This is an additional concern if Rutgers no longer continues their contract with Box.

Committee Reports/Resolutions:

Faculty and Personnel Affairs Committee (FPAC) Response to [Charge S-1909 Searches for University Leadership](#) - Farid Alizadeh, FPAC Co-Chair

The FPAC was charged as follows:

Investigate the processes, including those used by the Big 10 and AAU Institutions, to identify senior leaders and recommend best practices at Rutgers.

7. Old Business

8. New Business

9. University Senate February 18, 2022 Agenda

- Regular Senate Meeting via Zoom
- Administrative Report by University President Jonathan Holloway
- EVP-CFO Presentation on University Finances
- RUAA and Foundation Presentation

10. Adjournment