

## RUTGERS UNIVERSITY SENATE

### MEETING AGENDA

Friday, March 24, 2023, 1:10 p.m. via Zoom

<https://rutgers.zoom.us/j/94226017684?pwd=RTJYUzFDbWp4M3dqSGRnVnNCV1Rwdz09>

**CALL TO ORDER, DETERMINATION OF A QUORUM, AND CHAIR'S REPORT** – Adrienne Simonds, Chair

**REPORT OF THE SECRETARY** – Vicki Hewitt, Senate Executive Secretary

- Approval of the Agenda\* (including time limits)
- Approval of the [February 17, 2023 Senate Meeting Minutes](#)
- Policy Update
  - [University Policy 20.1.22 Tobacco Free Policy](#)
- Communications:
  - [2023-2024 Senate Calendar](#)
  - [Call for Nominations](#) for Senate Leadership Positions – deadline Fri. April 21
  - PTL and Staff elections
    - Nomination Deadlines: Staff March 24, PTLs March 26
    - Voting Open: Staff March 30 – April 5, PTLs April 8 – 14
    - Results Announced: Staff April 11, PTLs April 18
  - Reminder to log in to the Senate website for attendance and voting access.

**NEWARK CHANCELLOR REPORT** – Nancy Cantor, Chancellor, Rutgers University-Newark

**COMMITTEE REPORTS/RESOLUTIONS:** The report will be presented/summarized by the committee chair, then will be discussed, and acted upon by the Senate. Substantive amendments to these reports should be given to the Senate secretary in writing prior to or at the time the amendment is moved.

#### **Information Technology Committee (ITC)**

[Report on S-2201: Approved Electronic Notebooks \(Information Only\)](#)

**Adrienne Esposito and Katie Anderson, Co-Chairs**

The ITC was charged as follows:

*Investigate the use of electronic lab notebooks. Review the current policies and practice of notebook creation and cloud storage. Recommend the best practices for maintaining the security, integrity, and accessibility of these notebooks.*

**ADMINISTRATIVE REPORT** – Jonathan Holloway, President and University Professor

**OLD BUSINESS**

None.

**NEW BUSINESS\*\***

**SENATE EXECUTIVE COMMITTEE REPORT** – Lucille Foster, Senate Vice Chair

**REPORTS OF THE REPRESENTATIVES TO BOARDS OF GOVERNORS AND TRUSTEES**

**REPORTS OF CAMPUS FACULTY AND STUDENT LIAISONS**

**ADJOURNMENT**

\*Note: Addition of items to the Agenda requires a two-thirds vote. There is an overall time limit of 3 hours for Senate meetings. Specific time limits are set for questions and debate, not for presentation of reports. After approval, extension of time limits requires a two-thirds vote.

\*\*Note: Article IV.A. of the Senate Bylaws states, “All new matters shall be referred to committee before coming to the Senate (unless extenuating circumstances apply, as indicated under [section C.4...](#)”]

**Remaining 2022-23 University Senate Meetings**

April 28, 2023 - Organizational Meeting of the 2023-2024 Senate (Zoom)

April 28, 2023 - Last Meeting of the 2022-2023 Senate (Zoom)