Orientation 2022–2023

• Chair: Adrienne Simonds
• Vice-Chair: Lucille Foster
• Executive Secretary: Vicki Hewitt
Overview of the Orientation

- What is the Rutgers University Senate?
- Who are the Senators?
- How is the Senate managed?
- What is involved in Senate Meetings?
- What are the Senate Committees?
- How do issues reach the Senate?
- To whom do I direct questions?
What is the Rutgers University Senate?

- It is the principal shared-governance advisory body to the President.

- It is the sole institution that represents the entire community of faculty, students, staff, administrators, and alumni to the President of Rutgers and to the Board of Governors.

- It exercises legislative authority on certain matters delegated to it by the Board of Governors.
Who are the Senators?

• The total entitlements for Senators vary from year-to-year depending on numbers of students and faculty.

• Entitlements for part-time lecturers, alumni, and staff are consistent year-to-year.

• Typically, the number of voting Senators is approximately 200.
How is the Senate managed?

• The Executive Committee meets prior to each Senate meeting.

• Its primary duties involve:
  – discussion and issuance of charges to committees to investigate and report on matters brought before it
  – receipt of the committee reports
  – docketing of reports and other matters for review by the whole Senate
  – set the agenda for forthcoming Senate meetings

• The Executive Committee may act on behalf of the Senate, if necessary, between full Senate meetings.
Senate Meetings

• The Senate meets monthly, 8 times each academic year during the fall and spring semesters.

• The schedule is available at: senate.rutgers.edu/meetings.

• Senators should schedule their availability from 10:00 am to approximately 4:00 pm for Senate business.

• The daily schedule for Senate meeting days includes:
  – 10:00-11:50 am: Senate committees
  – Noon-1:00 pm: Faculty, student, staff, and alumni caucuses
  – 1:10 pm to ~4 pm: full Senate meeting
9 Senate Committees and 2 Panels

- Executive Committee
- Budget and Finance Committee (BFC)
- University Structure and Governance Committee (USGC)
- Student Affairs Committee (SAC)
- Faculty and Personnel Affairs Committee (FPAC)
- Information Technology Committee (ITC)
- Instruction, Curricula and Advising Committee (ICAC)
- Academic Standards, Regulations and Admissions Committee (ASRAC)
- Research and Graduate and Professional Education Committee (RGPEC)
- Appeals Panel
- Nominating Panel
How do issues reach the Senate?

• Matters for possible consideration by the Senate should be submitted via the Senate website (https://senate.rutgers.edu/university-senate-senate-charge-proposal)

• What is required:
  – a brief statement of the proposed charge
  – a short rationale describing the issue with relevant background information
  – what committee you anticipate would consider the charge
Who to contact with questions?

- admin@senate.rutgers.edu
- Vicki Hewitt, Executive Secretary vickih@rutgers.edu
- Adrienne Simonds, Chair simondad@shp.rutgers.edu & Lucy Foster lufoster@rutgers.edu or 917-974-2649

Senate website:
- http://senate.rutgers.edu
Questions?

Transition to introduction to Committee Chairs in Breakout Rooms
Welcome back!

Next steps:
First Senate & Committee Meetings: **Sept. 23**

Senate Luncheon & Networking Meeting: **Nov. 18**

Complete the Qualtrics post-orientation survey

Indicate your interest in joining a Senate Mentoring group