

**RUTGERS UNIVERSITY SENATE  
MEETING AGENDA  
Friday, Dec. 8, 2023, 1:10 p.m. via Zoom**

<https://rutgers.zoom.us/j/94226017684?pwd=RTJYUzFDbWp4M3dqSGRnVnNCV1RwdzO9>

**CALL TO ORDER, DETERMINATION OF A QUORUM, AND CHAIR'S REPORT** – Adrienne Simonds, Chair

**REPORT OF THE SECRETARY** – Vicki Hewitt, Senate Executive Secretary

- Approval of the Agenda\* (including time limits)
- Approval of the [November 17, 2023 Meeting Minutes](#)
- Administrative Response
  - Response to [S-2019: Review the Senate's Relationship with the Rutgers Governing Boards](#)
- Policy Update
  - [70.1.11: Electronic Signatures Policy](#)
- Communications
  - Executive Committee Vacancy: Student Representative, RBHS
  - Reminder to log in to the Senate website for attendance and voting access.

**ADMINISTRATIVE REPORT** – Prabhas Moghe, Executive Vice President, Academic Affairs

**DIALOGUE ACROSS DIFFERENCE: BUILDING SKILLS FOR DEMOCRATIC CITIZENSHIP** – Elizabeth Matto, Director, Eagleton Institute of Politics

**[PROPOSED CHANGES TO THE SENATE HANDBOOK TO ADD THE EQUITY, DIVERSITY, AND INCLUSION COMMITTEE](#)**

**COMMITTEE REPORTS/RESOLUTIONS:** The report will be presented/summarized by the committee chair, then will be discussed, and acted upon by the Senate. Substantive amendments to these reports should be given to the Senate secretary in writing prior to or at the time the amendment is moved.

**Research and Graduate and Professional Education Committee**

Detlev Boison and Monica Mazurek, Co-Chairs

Report on [S-2201-1: Approved Electronic Notebook Programs](#)

The RGPEC was charged as follows:

*Investigate the use of electronic lab notebooks. Review the current policies and practice of notebook creation and cloud storage. Recommend the best practices for maintaining the security, integrity, and accessibility of these notebooks.*

## **OLD BUSINESS**

None.

## **NEW BUSINESS\*\***

**SENATE EXECUTIVE COMMITTEE REPORT** – Lucille Foster, Senate Vice Chair

**REPORTS OF THE REPRESENTATIVES TO BOARDS OF GOVERNORS AND TRUSTEES**

**REPORTS OF CAMPUS FACULTY AND STUDENT LIAISONS**

## **ADJOURNMENT**

\*Note: Addition of items to the Agenda requires a two-thirds vote ([Senate Handbook](#), Article III, Agenda). There is an overall time limit of 3 hours for Senate meetings. Specific time limits are set for questions and debate, not for presentation of reports ([Senate Handbook](#), Article III, Procedures). After approval, extension of time limits requires a two-thirds vote.

\*\*Note: The [Senate Handbook](#), Article IV, 1 states, “All new matters shall be referred to committee before coming to the Senate (unless extenuating circumstances apply, as indicated in Article III, Agenda, 3 above).”]

## **Remaining 2023-24 University Senate Meetings**

All meetings are on Zoom

January 19, 2024

February 16, 2024

March 22, 2024

April 26, 2024 – Organizational Meeting of the 2024-2025 Senate

April 26, 2024 – Last Meeting of the 2023-2024 Senate