



RUTGERS

University Senate

Orientation 2023–2024

- **Chair: Adrienne Simonds**
- **Vice-Chair: Lucille Foster**
- **Executive Secretary: Vicki Hewitt**

Overview of the Orientation

- What is the Rutgers University Senate?
- Who are the Senators?
- How is the Senate managed?
- What is involved in Senate Meetings?
- What are the Senate Committees?
- How do issues reach the Senate?
- To whom do I direct questions?

What is the Rutgers University Senate?

- It is the principal shared-governance advisory body to the President.
- It is the sole institution that represents the entire community of faculty, students, staff, administrators, and alumni to the President of Rutgers and to the Board of Governors.
- It exercises legislative authority on certain matters delegated to it by the Board of Governors.

Who are the Senators?

- The total entitlements for Senators vary from year-to-year depending on numbers of students and faculty.
- Entitlements for lecturers, alumni, and staff are consistent year-to-year.
- Typically, the number of voting Senators is approximately 200.

How is the Senate managed?

- The Executive Committee meets prior to each Senate meeting.
- Its primary duties involve:
 - discussion and issuance of charges to committees to investigate and report on matters brought before it
 - receipt of the committee reports
 - docketing of reports and other matters for review by the whole Senate
 - set the agenda for forthcoming Senate meetings
- The Executive Committee may act on behalf of the Senate, if necessary, between full Senate meetings.

Senate Meetings

- The Senate meets monthly, 8 times each academic year during the fall and spring semesters.
- The schedule is available at: senate.rutgers.edu/meetings.
- Senators should schedule their availability from 10:00 am to approximately 4:00 pm for Senate business.
- The daily schedule for Senate meeting days includes:
 - 10:00-11:50 am: Senate committees
 - Noon-1:00 pm: Faculty, student, staff, and alumni caucuses
 - 1:10 pm to ~4 pm: full Senate meeting

Senate Committees and Panels

- Executive Committee
- Standing Committees
 - Academic Standards, Regulations and Admissions Committee (ASRAC)
 - Budget and Finance Committee (BFC)
 - Faculty and Personnel Affairs Committee (FPAC)
 - Information Technology Committee (ITC)
 - Instruction, Curricula and Advising Committee (ICAC)
 - Research and Graduate and Professional Education Committee (RGPEC)
 - Student Affairs Committee (SAC)
 - University Structure and Governance Committee (USGC)
- Appeals Panel
- Nominating Panel

How do issues reach the Senate?

- Matters for possible consideration by the Senate should be submitted via the Senate website (<https://senate.rutgers.edu/university-senate-charge-proposal>)
- What is required:
 - a brief statement of the proposed charge
 - a short rationale describing the issue with relevant background information
 - what committee you anticipate would consider the charge

Who to contact with questions?

- admin@senate.rutgers.edu
- Vicki Hewitt, Executive Secretary
vickih@rutgers.edu
- Adrienne Simonds, Chair
simondad@shp.rutgers.edu &
Lucy Foster lufoster@rutgers.edu or
917-974-2649

Senate website:

- <http://senate.rutgers.edu>

Questions?

**Transition to introduction to
Committee Chairs
in Breakout Rooms**

Welcome back!

First Senate & Committee Meetings:
Fri. Sept. 22