



RUTGERS

University Senate

Ad Hoc POP Membership Committee

02/29/2024

A. Charge

Charge Number: S-2327

Title: Develop Nomination Procedures for a Senate Representative for the Policy Approval Committee

Description: To develop nomination procedures for a Senate Representative for the Policy Approval Committee for addition to the Senate Handbook. As part of the new policy approval process, the University Senate is entitled to a representative on the University-wide Policy Approval Committee. As the Policy Approval Committee begins meeting in February 2024, the current representatives to the Board of Governors will serve as interim representatives to the Policy Approval Committee in the meantime.

B. Consultants to the Charge Report

[Ad hoc committee](#)

BOG Representative, Interim PAC Representative, Senator Pierce

C. Discussion

The ad hoc committee met twice and discussed the background of the charge, the feedback from the interim representative (Senator Pierce), and the recommendations provided.

Discussion clarified that there are 2 different representation opportunities related to the Policy on Policies. According to the Policy on Policies, the Senate will have a representative to the Policy Approval Committee (PAC). This PAC is a standing committee with quarterly meetings and representatives from a variety of University offices. We agree that this representative should be elected from any voting senator. We feel it should be a separate representative from the BOG representative to allow senators additional opportunities for representative positions.

Through our discussion, the importance of the second committee, the Policy Development Committee (PDC), became clear. Any time a proposal is made the PAC will convene a PDC for that proposal, much like Senate charges being submitted and assigned to our committees. University Ethics and Compliance (UEC) via their representative Jewel Battle, has agreed that the Senate will have the opportunity to assign a representative to any PDC we would like to. As these PDCs will be on an ad hoc basis it was proposed that the Senate maintain an ad hoc committee of senators willing to serve on PDC committees. The ad hoc PDC committee will determine which 2 representatives they will assign to each PDC committee as it arises, keeping in mind senator's availability and expertise. It was decided that 2 representatives should be assigned to each PDC so that there is continued Senate representation should 1 representative be unavailable for a particular meeting. PDC representatives will be expected to report back to the PDC ad hoc committee, EC, and the full Senate.

This ad hoc committee wants to impress upon everyone the importance of this opportunity to shape policy from the beginning and to assure the PDC ad hoc committee members are treating

this responsibility with the necessary level of commitment and involvement. Representation on the PDCs will allow the Senate to establish the correct tone and posture for the entire university with regards to shared governance.

D. Recommendations

1. Be it resolved that any voting Senator is eligible to stand for the position of Policy Approval Committee (PAC) Representative. The senate should elect 2 PAC representatives during regular elections.
2. Be it resolved that the Senate should convene panel to provide representation on the Policy Development Committees (PDC) as they arise. This PDC Panel should be made up of senators who volunteer. The PDC Panel should send 2 representatives to each PDC. This committee should be convened before the next quarterly PAC meeting in April.

Respectfully submitted,
Co-Chairs

Lucy Foster & Kerry Hennessy

Members of POP Membership Committee

Senator	Constituency
<u>Lucille Foster, Co-Chair</u>	Newark Staff
<u>Kerry Hennessy, Co-Chair</u>	New Brunswick Staff
<u>Paul Boxer, Member</u>	School of Arts and Sciences - Newark, Faculty
<u>Malica Dock, Member</u>	New Brunswick Staff
<u>Rehan Khan, Member</u>	Rutgers Biomedical and Health Sciences Staff
<u>Patricia Morton, Member</u>	School of Arts and Sciences-NB, Faculty
<u>Tuğrul Özel, Member</u>	New Brunswick At-Large, Faculty
<u>Rob Scott, Member</u>	School of Arts and Sciences-NB, Faculty
<u>Troy Shinbrot, Member</u>	School of Engineering, Faculty
<u>Zhongren (David) Zhou, Member</u>	RBHS Centers, Bureaus, and Institutes, Faculty