

ARTICLE III: Executive Committee

- A. Executive Committee members are responsible for representing the viewpoints of their respective constituencies on the Executive Committee, and for insuring that the Executive Committee carries out its responsibilities as described ~~in Article VIII.D.(1)~~ below.
- B. Standing Charge: To perform those duties defined in University Policy 50.2.1.FE, to coordinate the activities of the Senate and its committees, and to exercise such powers as the Senate may delegate to it.
- C. The Executive Committee shall act on behalf of the Senate between meetings of the Senate, and report these actions to the Senate. ~~(Note: On September 29, 1970, the Senate adopted a motion authorizing the Executive Committee to act on its behalf between meetings of the Senate as provided in University Policies 50.2.1.F and 50.2.3.F, and requiring the Executive Committee to report these actions to the Senate.)~~ Although the Executive Committee is empowered to act for the Senate in exceptional circumstances, it shall minimize responding to emergency situations that require precipitous or independent action, and shall strengthen and publicize its planning, referral, evaluation, and liaison functions.
 - a. In fulfilling its planning function, the Executive Committee shall:
 - i. Identify those matters on which the Senate has a responsibility to exercise its legislative authority under University Policy 50.2.2A, and assign such matters to committees.
 - ii. Identify those matters on which the Senate has a responsibility to exercise its advisory authority under University Policy 50.2.2B, and assign such ~~questions matters~~ to committees.
 - iii. Review the annual reports from Senate committee chairs, decide which charges should be continued or modified; and anticipate and propose other matters needing Senate attention. The executive secretary will transmit these matters as charges to the appropriate committee, along with pertinent background information.
 - iv. Assign members to Senate standing committees and special panels, ensuring broad representation on each of the committees, ~~(to the extent possible within the limitation in the third paragraph of "Committees of the Senate")~~, [this is compatible with other requirements for balance and continuity.]
 - v. Take responsibility for assuring standing committees, and the Senate as a whole, sufficient time in which to study and advise on all proposals brought to it.
 - vi. Issue, at its discretion, a rule calling for a specific voting procedure on a resolution pending before the Senate, including voting by secret ballot, to ensure an efficient voting procedure, and to protect the integrity of the vote whenever issues of extreme sensitivity or confidentiality exist.
 - b. In fulfilling its referral function, the Executive Committee shall:
 - i. Refer new matters to the committees throughout the year by majority vote. The executive secretary shall transmit these referrals in writing with appropriate supporting information.
 - ~~ii.~~ +ii. ~~(In keeping with its referral function, the Executive Committee shall generally refrain from initiating discussion of new issues on the Senate floor but rather move all business through the committee structure.)~~

Commented [VH1]: Added statement instead of a reference.

~~ii.~~ iii. Establish ad hoc committees and charge them appropriately.

c. In fulfilling its evaluation function, the Executive Committee shall:

i. Review and evaluate the performance of Senate committees and the Senate body as a whole.

ii. Report to the Senate the results of any such evaluations requiring action.

d. In fulfilling its liaison function, the Executive Committee shall:

i. Arrange for and monitor compliance with liaison arrangements among Senate committees, the administration, and university committees.

ii. Act as a buffer between the administration and other university groups and the Senate, guarding the Senate's rights and responsibilities from encroachment by keeping in close touch with persons and events in the University community.

iii. Appeal to the Board of Governors as provided in Section 50.2.2B.(2) when the president does not consult the Senate in the areas defined for such consultation.

D. ~~The Executive Committee may recommend time limits for debate on committee reports and the question-and-answer periods that follow administrative, board representative, and Executive Committee or Chancellor-led unit liaison reports on the Senate agenda, for approval by the Senate.~~

~~E. Each member is also responsible for acting as Executive Committee liaison to one or more standing committees of the Senate, and reporting on the activities of those committees as necessary.~~

F. ~~E.~~ Members

~~a.~~ a. There shall be an Executive Committee of the Senate consisting of the Chair, Vice Chair, six faculty members, four student members, one ~~part-time~~ lecturer faculty member, one staff member, and one alumni member elected from the Senate. ~~One co-chair of each standing committee will be a member of the Executive Committee. The Senate Representatives to the Board of Governors and the Board of Trustees will be ex officio members of the Executive Committee.~~

~~a.b.~~ a.b. The Chair of the Senate chairs the Executive Committee.

~~b.c.~~ b.c. All members of the Executive Committee must be voting senators.

~~c.d.~~ c.d. One faculty member shall be elected from each major ~~Chancellor-led unit campus~~ with the additional members elected at large.

~~d.e.~~ d.e. One student member shall be elected from each major ~~campus~~ Chancellor-led unit.

~~e.f.~~ e.f. If not serving as the current Chair of the Senate, the Chair from the preceding year becomes the Immediate Past Chair and serves for one year as an additional voting member of the Executive Committee.

g. Members of the Executive Committee shall assume office on July 1 following the date of their election and shall serve for a period of one year, ~~with terms expiring on June 30 of the subsequent year.~~

~~Each member is also responsible for acting as Executive Committee liaison to one or more standing committees of the Senate, and reporting on the activities of those committees as necessary.~~

f.h.

Commented [VH2]: Reworded and moved from Section F below.

Commented [VH3]: Moved below.

Commented [VH4]: NEW

~~g.i.~~ If the Executive Committee deems a member to be excessively absent from its meetings, it may request that member's resignation or recall from the Executive Committee by majority vote.

~~h.j.~~ If a vacancy occurs on the Executive Committee, a replacement from among current senators eligible to fill the vacancy will be appointed by the Executive Committee as soon as possible. ~~The Executive Committee should then advance that appointment to the Senate, to appointment must~~ be voted upon at the next meeting of the Senate.

~~G. Meetings~~ ~~The Executive Committee shall be responsible for coordinating the activities of the Senate and its committees, exercising such powers as the Senate may delegate to it and acting on its behalf between meetings of the Senate.~~

~~The Senate may authorize the Executive Committee to act on its behalf between meetings.~~

Commented [VH5]: Already stated above in Article III.C.

F. _____

a. ~~The Senate Executive Committee will ordinarily meet~~ s monthly during the calendar academic year. ~~and~~

b. Meetings of the Executive Committee may be conducted via online videoconferencing software provided by the University. Executive Committee members may attend via videoconferencing when meetings are held in person. Voting in Executive Committee meetings will be conducted electronically.

c. The Executive Committee may vote outside of meetings by email. Under these circumstances, approval by a majority of Executive Committee members is required to adopt a motion.

d. The Chair may call special meetings of the Executive Committee with a minimum of 48 hours notice.

e. The Senate Executive Committee shall regularly meet with the President or Executive Vice President for Academic Affairs to discuss matters of mutual concern.

f. Senate-Elected Representatives to the Board of Governors and the Board of Trustees are invited to attend Senate Executive Committee meetings but are not voting members of the committee.

g. The Executive Secretary and the Parliamentarian attend Senate Executive Committee meetings but are not voting members of the committee.

~~a.~~ Executive Committee meetings are closed. The Executive Committee may invite guests to attend meetings.

~~h.~~ _____

~~b.~~ Time limits for debate on committee reports and the question and answer periods that follow administrative, board representative, and Executive Committee or campus liaison reports may be recommended by the Executive Committee (for approval by the Senate) and indicated on the agenda.

Commented [VH6]: Moved above.

~~e.~~ In September, the Executive Committee meets with chairs of the standing committees.

~~i.~~ _____

~~j.~~ In June, Executive Committee members for the upcoming year are invited to attend the Executive Committee meeting but may not vote in that meeting as their terms have not yet begun.

d. ~~Before the last Senate meeting of each academic year: The Executive Committee (if the Senate has not already done so)~~ adopts a schedule of Senate meetings for the next academic year.

~~k.~~

~~e. In May, the Executive Committee considers the composition of committees based on recommendations from the executive secretary and the chair, using the guidelines laid out in Article VIII.B.(1) of this Handbook.~~

f. In June, the Executive Committee considers the composition of standing committees based on recommendations from the executive secretary and the chair, taking senators' committee preferences into account and attempting to balance the composition of all committees based on constituency, Chancellor-led unit, and new and continuing senators. The Executive Committee appoints standing committees, ~~designates committee chairs,~~ reviews committee chairs' annual reports and the executive secretary's summary of committee business, and reviews the standing charges of all committees.

Commented [VH7]: Changed to match changes proposed in Article VII to elect committee chairs.